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## ***411<sup>th</sup> Contracting Support Brigade***

# **411<sup>TH</sup> CONTRACTING SUPPORT BRIGADE, KOREA**

# **VENDOR'S DAY**

**11 April 2011**



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# AGENDA

- **OPENING REMARKS**
- **PROCUREMENT PROCESS**
- **HOW TO REGISTER CCR & DUNS NUMBER**
- **ARMY SINGLE FACE TO INDUSTRY (ASFI)**
- **PRE-AWARD SURVEY**
- **BEST VALUE**
- **REVIEW SOLICITATION**
- **CONTRACT ADMINISTRATION**
- **POST PASS & DECAL**
- **WIDE AREA WORK FLOW (WAWF)**
- **LEGAL BRIEFING**
- **QUESTIONS AND ANSWERS**



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## **OPENING REMARKS**

**COL FREDERICK A. PUTHOFF**  
**Commander**  
**411<sup>th</sup> Contracting Support Brigade, Korea**



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## ***Agenda***

- 411<sup>th</sup> CSB Mission
- Contracting Actions for Korean Vendors
- Importance of Korean Vendors



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## **411<sup>th</sup> Contracting Support Brigade**

### **411<sup>TH</sup> CSB Mission**

- Provide contracting support to all U.S. Forces in Korea
- Provide technical assistance and training for customers
- Provide contingency contracting support for U.S. operations in the ROK during a crisis
- Contracting Locations: Yongsan, Daegu, Pyongtaek, Osan, and Kunsan



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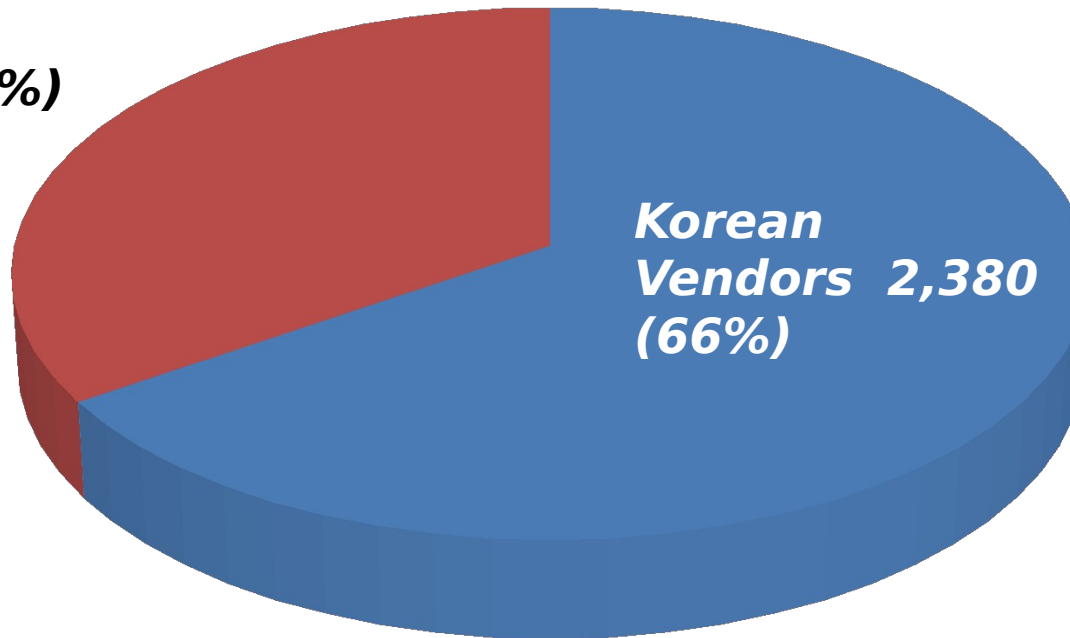
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# Number of Contracting Actions for FY10

**U.S. & Other  
Vendors  
1,251 (34%)**



**Korean  
Vendors 2,380  
(66%)**



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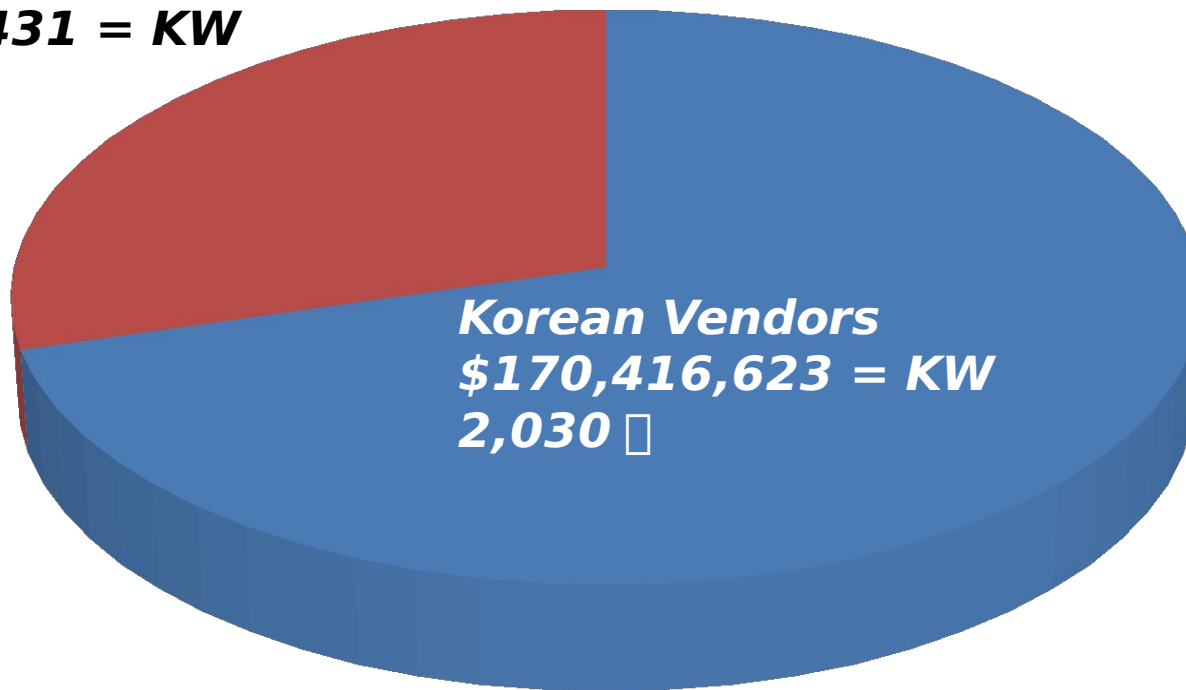


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# Amount of Contracting for FY10

**U.S. & Other  
Vendors**

**\$71,541,431 = KW**  
**852 □**



**Korean Vendors**  
**\$170,416,623 = KW**  
**2,030 □**



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# ***Importance of Korean Vendors***

- Foster competition and assist local economy
- Ease/Quickness of delivery and maintenance of local goods/services
- SOFA requires local contracting except 4 conditions:
  - Security considerations
  - Technical qualifications of the contractor involved
  - Unavailability of materials or services required by U.S. standards
  - Limited

**Korean companies are critical to support U.S. military mission in ROK**







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### **Thank You ( 〇〇 〇〇〇 )**

- Thank you for participating in Vendor's Day Event
- Learn and ask questions
- Help us build a good relationship
- Let's go together ( 〇〇 〇〇〇 ).



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## **PROCUREMENT PROCESS**

**Mr. Song, Ho Chun  
Acting Chief,  
Construction/Supply Division**



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# ***WELCOME***

## ***TO THE***

# **CONTRACTING**

**ONE TEAM.....ONE MISSION!**



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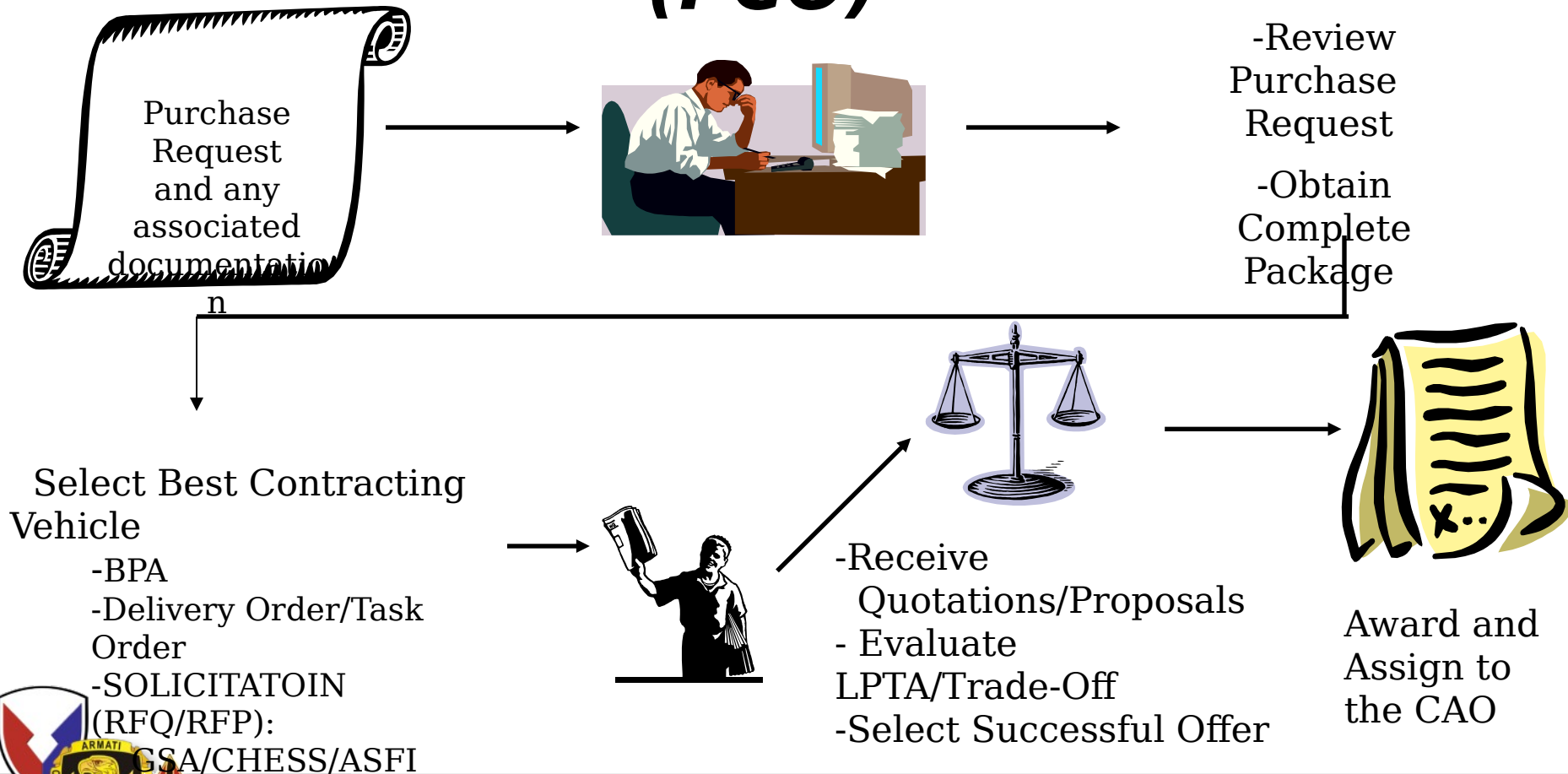


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# HOW CONTRACTING WORKS (PCO)



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# HOW CONTRACTING WORKS (ACO)



New  
Contract



Contract Admin  
Office



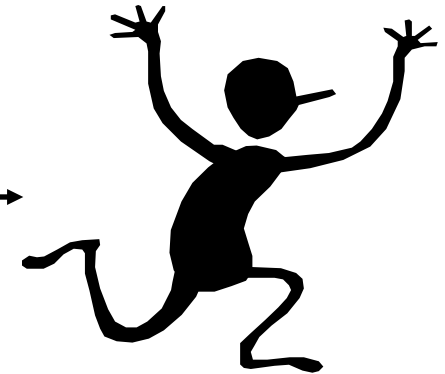
Post-award  
Conference



Delivery &  
Inspection/Accept  
ance



Payment



Close-Out



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# PROCUREMENT AUTHORITY

Statutes



Federal Acquisition Regulation  
(FAR)



DoD FAR Supplement (DFARS)



Army FAR Supplement (AFARS)



USFK Regulation 715-2



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# INSTRUCTION TO THE OFFEROR

- Required Documents (Technical Proposal, Price Proposal & Past Performance, etc.)
- Basis of Award (Evaluation Criteria)



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# UNILATERAL AUTHORITY

- Issue Change Orders
- Delivery Orders
- Suspension of Work/Stop Work Order
- Exercise of Contract Options
- Termination Actions
  - ✓ Termination for Convenience of the Government (T4C)
  - ✓ Termination for Default (T4D)
  - ✓ Termination for Cause



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# ADVANCED PLANNING

- ✓ USFK Form 75/76
- ✓ Petroleum Coupons



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# ACO vs. COR/RO

- Only the ACO is authorized to change the Contract
  
- RO/COR Cannot Change:
  - ✓ Price
  - ✓ Quantity
  - ✓ Quality
  - ✓ Delivery



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# **Contractor's Performance Evaluation**

- Inspector/COR/Quality Assurance Specialist
- Contractor's Performance Rating –
  - Services: USFK Form 173-R-E, 1 DEC 01 (Monthly)
  - Construction: DD Form 2626
- Letter of Concern/Cure Notice/ Show Cause
- Past Performance Data Base



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# Questions?



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# **CENTRAL CONTRACTOR REGISTRATION (CCR)**

**Ms. Han, Chin Ok  
Customer Support Team**



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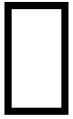
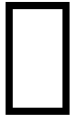




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- CCR  

-      

-    

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## CCR □□

- Federal Acquisition Regulation (FAR) 4.1102  
(□□□□□□ □□ 4.1102)
- Defense Federal Acquisition Regulations Supplement  
(DFARS) 204.7302  
(□□□□□□ □□ 204.7302)
- □□□ □ □□□□ □□□ □□ □□□□□□□□ □□□□ □□ CCR □□□□ □□□ □□ □□□□□ .
- CCR □ Electronic Funds Transfer (EFT), Wide Area Workflow (WAWF) & Army Single Face to Industry (ASFI) □□ □□□□□□ □□□□ □□□□ □□□ □□□□ □□□ □□□□ □□□□ □□□□ □□□□ .





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□□□ □□□ □□

- Data Universal Numbering System (DUNS) Number
- North Atlantic Treaty Organization (NATO) Commercial and Government Entity (CAGE) Code (NCAGE) □□□□□ □□
- North American Industry Classification System (NAICS) Code □□□□□□□□
- □□ □□□ (Point of Contact (POC))
  - CCR □□□ (□, □)
  - □□□□□□ □□□
  - □□□□ □□□ (E-B POC): GAM for WAWF







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□□□ □□□ □□ (□□)

- Marketing Partner ID Number (MPIN): MPIN □ □□□  
□ □□ □□□ , □□□□ □□ □□□ □□□ □□□□ □□□□ □□□ .  
MPIN □ □□ □□□ (Past Performance Information  
Retrieval System (PPIRS) □□ ASFI □ □□□□ □□□□□





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### **DUNS NUMBER** □□□□

- DUNS Number □ DUN & Bradstreet (D&B) □□ □□□  
□□□□□ □□□□ 9 □□ □□□ □□□□□□□□ .
- DUNS Number □ D&B □□□□□□□□ □□ □□□□□ □□ □□□□  
□□□ D&B □ □□□ □□□□ D&B □□□□□□ D&B Korea □□□  
□□ □□ □ □□□□ . (D&B Korea □□ □□□ □□□ □□□□ □□□ .)
- DUNS Numbers DUN & Bradstreet (D&B) Web  
Site:  
<http://fedgov.dnb.com/webform/displayHomePage.do>





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# NCAGE CODE

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- □□ □□□ □□□ □□□□□□ □□□□□□ □□□□ ( <http://www.d2b.go.kr/> ) □□ □□□□□ □□□□□ .

Hyperlink □ □□□□□□□ (NCAGE) □□□□□ □□□□ □□ □□ □  
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- DUNS Number □ NCAGE □ □□□□□ CCR home page  
<http://www.ccr.gov> □□ □□ □□ □□ (Start New  
Registration) □ □□□ □□□□ .
- □□□ □□ □□□ hyperlink  
<https://contracting.korea.army.mil/CCR.pdf> □□ □□  
□ □□□□□ .







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Central Contractor Registration (CCR) - Windows Internet Explorer

https://www.bpn.gov/ccr/default.aspx

Central Contractor Registration (CCR)

To help protect your security, Internet Explorer has blocked this website from displaying content with security certificate errors. Click here for options...

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Contractors Grantees International Registrants Small Businesses Security Notes Active Registrants 0

**Quick Links**

- Dynamic Small Business Search
- ORCA
- SBA
- Request DUNS Number
- Federal Business Opportunities

**CCR is currently experiencing a slowdown in system performance. This has contributed to a backlog in processing new registrations and updates. We apologize for the inconvenience and appreciate your patience.**

### Welcome to Central Contractor Registration (CCR)

Central Contractor Registration (CCR) is the primary registrant database for the U.S. Federal Government. CCR collects, validates, stores and disseminates data in support of agency acquisition missions. [Learn more about CCR Policy and Background.](#)

**Log in to CCR**

User ID:

Password:

[Forgot User ID](#) [Forgot Password](#)

[Create New Registration](#)

[Start New Registration](#)

### Top Frequently Asked Questions

[How do I register in CCR?](#)  
Follow these steps: Step 1: Access the CCR...

[What are my yearly renewal requirements? How do I keep my record active?](#)  
You must renew and revalidate your registration...

[How are CAGE Codes assigned?](#)  
Background: The Commercial And Government Entity...

[I am updating and renewing my CCR record and noticed that the D&B information provided requires changing. How can I update this data?](#)  
Update your D&B information on the D&B...

**Start New Registration**



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Begin a New Registration - Windows Internet Explorer

https://www.bpn.gov/ccupdate/NewRegistration.aspx

Live Search

Begin a New Registration

## New Registration

### Enter Your Organization's Information

Organization Information

\* Required Information

DUNS

Legal Business Name

Doing Business As (DBA)

Physical Street Address

City:

U.S. State or Canadian Province:

Foreign Province:

Zip+4/Postal Code:

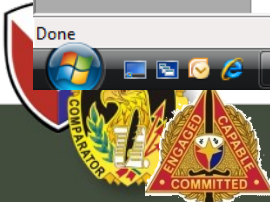
Country:

DUNS Number  
r

Done

Internet | Protected Mode: On 100%

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Begin a New Registration - Windows Internet Explorer

https://www.bpn.gov/ccupdate/NewRegistration.aspx

Begin a New Registration

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

### New Registration

#### Verify Your Results With D&B

If you click "Accept/Continue Registration", the information from D&B will appear in your CCR registration.

If changes to your company name or physical address are needed, please click "Cancel" and contact D&B to make corrections before proceeding with your CCR registration.

Contact D&B at 1-866-705-5711 (US Only) or corhelp@dnb.com (International).

Data You Input	D&B Data
Seoul	SEOUL
Seoul	SEOUL
	130100
KOR	KOR

Accept/Continue Registration Cancel

Accept/Continue Registration



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Internet Explorer window showing the Central Contractor Registration (CCR) login page. The address bar displays: <https://www.bpn.gov/ccrauth/Login.aspx?ReturnUrl=%2fcctrupdate%2fNewRegistration.aspx&i=1&a=-1310348588&d=687351866>

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

**Quick Links**

- Dynamic Small Business Search
- ORCA
- SBA
- Request DUNS Number
- Federal Business Opportunities

**Access CCR**

User ID:   
Password:

New to CCR?

[Forgot Password](#) [Forgot User ID](#)

**Create a User Account** □ □ □ □ □ .

Taskbar: Done | Internet | Protected Mode: On | 100% | 8:56 AM



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Create User Account - Windows Internet Explorer

https://www.bpn.gov/ccrauth/NewUser.aspx?a=-1310348588&d=687351866&i=1

Create User Account

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

### Create User Account

Enter User Information (\* Required Information)

Email\*:   
(example: youremail@emailprovider.com)

User ID\*:

Password\*:   
minimum 8 characters, case sensitive  
1 each: upper/lower case, number, special character

Confirm Password\*:   
[See Additional Password Rules](#)

First Name\*:

Last Name\*:

Phone is International: ☒  
check the box if your phone number is international

Telephone\*:   
(example: 202-555-1212)

Telephone Ext:

Quick Links

- Dynamic Small Business Search
- ORCA
- SBA
- Request DUNS Number
- Federal Business Opportunities

User ID:  ,   
    .

Password:  1   , 1    
 , 1   1    
  8 - 12    
  .

CCR    
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Done

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Create User Account - Windows Internet Explorer

https://www.bpn.gov/ccrauth/NewUser.aspx?a=-1310348588&d=687351866&i=1

Create User Account

Last Name\*:

Phone is International: ☒  
check the box if your phone number is international

Telephone\*:   
(example: 202-555-1212)

Telephone Ext:

Choose Security Questions (\* Required Information)

Please answer all 5 security questions with easily remembered, one-word answers. These questions will be used to verify your identity and reset your password.

What is your favorite fruit?	Apple	*
In what city were you born?	Seoul	*
What brand of jeans do you prefer to wear?	Levis	*
What was the name of your first pet?	Happy	*
In what town was your first job?	Seoul	*

Mr. Robert E. Burton II, CCR/FedReg Program Manager

CCR Version 4.11.1

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

GSA Integrated Acquisition Environment

USA.gov Government Made Easy

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00 Continue 00 00  
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password 0000 0  
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Create User Account - Windows Internet Explorer

https://www.bpn.gov/ccrauth/NewUser.aspx?a=-1310348588&d=687351866&i=1

Live Search

Create User Account

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

### Quick Links

- Dynamic Small Business Search
- ORCA
- SBA
- Request DUNS Number
- Federal Business Opportunities

### Create User Account

Your user account has been successfully created.

Your User ID:

Name:

Email Address:

User Account      .

Continue     .

Internet | Protected Mode: On 100%

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Internet Explorer - Login - Windows Internet Explorer

https://www.bpn.gov/ccrauth/Login.aspx?ReturnUrl=%2fccrupdate%2fNewRegistration.aspx&i=1&a=-1310348588&d=687351866

Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Quick Links

- Dynamic Small Business Search
- ORCA
- SBA
- Request DUNS Number
- Federal Business Opportunities

Access CCR

User ID:

Password:

Log In

New to CCR? [Create a User Account](#)

[Forgot Password](#) [Forgot User ID](#)

User ID  Password   
  Log-in  .

Internet | Protected Mode: On 100%

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Instructions for Registration - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/Instructions.aspx

Instructions for Registration

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Home Manage Registrations New Registration Delete Registration View Registration Help Logout

Registration Status  
**New Registration**

Navigation Menu

Required Information	Status
<a href="#">General Information</a>	-
<a href="#">Corporate Information</a>	-
<a href="#">Goods / Services</a>	-
<a href="#">Financial</a>	-
<a href="#">Points of Contact</a>	-
<a href="#">Proceedings</a>	-
<a href="#">Compensation</a>	-
<a href="#">IRS Consent</a>	-
Optional Pages	Status
<a href="#">Optional Contacts</a>	NR
<a href="#">EDI</a>	NR
<a href="#">Disaster Response</a>	NR
<a href="#">DUNS +4</a>	NR
D&B Monitoring	Status
<a href="#">D&amp;B Monitoring</a>	NR

### How to Complete Your CCR Registration

- Enter valid data in all required fields for each of the required pages listed in the Navigation Menu (on the left).
- Click the "Validate/Save Data" button at the bottom of each required page.
- On the left Navigation Menu, verify that all required pages are updated (indicated by a green status box with a white check).
- A Registration Completion Page will appear once all required fields have been successfully completed.

Validation takes 3-5 business days and will result in an email. Please contact the help desk if you have not received your email within 5-6 business days.

Accuracy and maintenance of data is your responsibility and registrations must be validated yearly to maintain an Active CCR status.

Continue Registration

Validate/Save Data



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General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

General Information

## Central Contractor Registration

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Home Manage Registrations New Registration Delete Registration View Registration Help Logout

Registration Status  
**New Registration**

Navigation Menu

Required Information [Status](#)

[General Information](#) -

[Corporate Information](#) -

[Goods / Services](#) -

[Financial](#) -

[Points of Contact](#) -

[Proceedings](#) -

[Compensation](#) -

[IRS Consent](#) -

Optional Pages [Status](#)

[Optional Contacts](#) NR

[EDI](#) NR

[Disaster Response](#) NR

[DUNS +4](#) NR

D&B Monitoring [Status](#)

D&B Monitoring NR

### General Information

[Page Help](#)

☐ Missing or Invalid Data ☒ Required Data ☐ View-Only Data (Edits not allowed)

Identifying Information

☒ DUNS:

☒ CAGE/NCAGE Code:  NCAGE Mandatory if outside the U.S. [Search for CAGE/NCAGE](#)

☒ Legal Business Name:

Doing Business As (DBA):

TIN/EIN:

SSN:  Enter SSN only if sole Proprietor without a TIN

Division Name:

Division Number:

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General  
Information  
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General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

General Information

System Messages

Physical Address

\* Physical Street Address 1:

Physical Street Address 2:

\* City:

State:  USA and Canadian registrants only.

Province:  All countries other than USA or Canada.

Zip+4/Postal Code:

\* Country:

\* Mailing Address

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Name:

Address Line 1:

Address Line 2:

City:

Internet | Protected Mode: On 100%

Inbox - Microsoft O... Official United State... General Information... CCR Registration.do...

KO 12:26 PM

□□□□□ Contact  
Template □ □□□ □□□  
□ □□□□ . Create  
Contacts Template  
□ □□□□□ .



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 9



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

General Information

The information you enter below can be automatically copied to any Point of Contact in CCR by clicking the [Paste Contact Template] button in the desired Point of Contact.

☐ Fill this template with the Mailing Address contact information.

Template Fields

Name:

E-mail Address:

Address Line 1:

Address Line 2:

City:

State:

Province:

Zip/Postal Code:  [U.S. Zip+4 Code](#)

[Look-up](#)

Country:

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

Template ☐  
POC ☐ ☐ ☐ ☐  
Save ☐ ☐ .

Internet | Protected Mode: On 100%

Inbox - Microsoft O... Official United State... General Information... CCR Registration.do...

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 40





UNCLASSIFIED



# 411<sup>th</sup> Contracting

Support Brigade

General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

Province: SEOUL All countries other than USA or Canada.

Zip+4/Postal Code: 130100

\* Country: KOREA, REPUBLIC OF

**Mailing Address is required.**

\* Mailing Address

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

Name: [Redacted]

Address Line 1: [Redacted]

Address Line 2: [Redacted]

City: Seoul

U.S. State or Canadian Province: [Redacted]

Province: Seoul All countries other than USA or Canada.

Zip+4/Postal Code: [Redacted]

[U.S. Zip+4 Code Look-up](#)

Country: KOREA, REPUBLIC OF

Done

Internet | Protected Mode: On 100%

Inbox - Microsoft O... Official United State... General Information... CCR Registration.do...

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Paste  
Contacts  
Template [Redacted]  
[Redacted] [Redacted] [Redacted]  
[Redacted] .



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 1



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

Country: KOREA, REPUBLIC OF

**Business Information**

Business Start Date: 01/22/2003 (MM/DD/YYYY)

Fiscal Year End Date: 12/31 (MM/DD)

**Location (Optional)**  
Please enter the following data for the location on this registration:

Receipts (3 year average) at this Location:

Number of Employees (12 months average) at this Location:

The Small Business Administration may use this information for programs such as HUBZone and Small Business Size Status Determinations.

**The following information will be used to derive your business size status based on SBA size standards.**

**World-wide Organization (Required)**

Please enter the worldwide data for your organization to include parent, all affiliates, and all locations including your individual location. If you entered location information above, the numbers you enter for worldwide must be greater than or equal to the numbers entered in the location size.

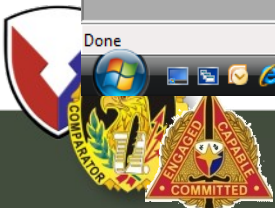
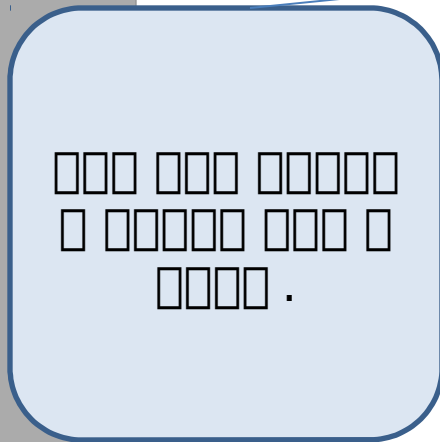
Penalties for misrepresentation as a small business include fines of not more than \$500,000 or imprisonment for not more than 10 years, or both; administrative remedies; and suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations.

Total (3 year )

Done

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 42



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# 411<sup>th</sup> Contracting Support Brigade

General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

General Information

and Small Business Size Status Determinations.

The following information will be used to derive your business size status based on SBA size standards.

World-wide Organization (Required)

Please enter the worldwide data for your organization to include parent, all affiliates, and all locations including your individual location. If you entered location information above, the numbers you enter for worldwide must be greater than or equal to the numbers entered in the location size.

Penalties for misrepresentation as a small business include fines of not more than \$500,000 or imprisonment for not more than 10 years, or both; administrative remedies; and suspension and debarment as specified in subpart 9.4 of title 48, Code of Federal Regulations.

Total (3 year average) Receipts: 18000000

Total Number (12 months average) of Employees: 20

Company Security Level: Not Applicable

Employee Security Level: Not Applicable Select the highest employee security level.

Information Opt-Out

You may opt out from displaying your company information on the CCR Public Search page. This may result in a reduction in federal government business opportunities.

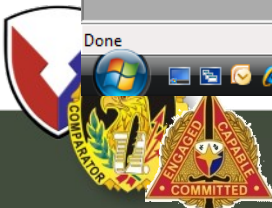
If you are a SBA certified HUB Zone or 8A firm (or applying for one of these certifications), you must authorize the display of your company's information in CCR's Public Search.

Done

Internet | Protected Mode: On 100%

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12:44 PM



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 3



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

General Information - Windows Internet Explorer

https://www.bpn.gov/CCRUpdate/General.aspx

General Information

Information Opt-Out

You may [opt out](#) from displaying your company information on the CCR Public Search page. This may result in a reduction in federal government business opportunities.

If you are a SBA certified HUB Zone or 8A firm (or applying for one of these certifications), you must authorize the display of your company's information in CCR's Public Search.

Please select one of the following options:

- ☒ I authorize my company information to be displayed in CCR's Public Search.
- ☐ I DO NOT authorize my company information to be displayed in CCR's Public Search.

[Page Help](#)

Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001](#) of the US Criminal Code.

The registrant is responsible for the information entered into CCR, and this information will not be altered or changed without the express consent of the registrant.

[Validate/Save Data](#)

Validate/Save Data

GSA Integrated Acquisition Environment

USA.gov Government Made Easy

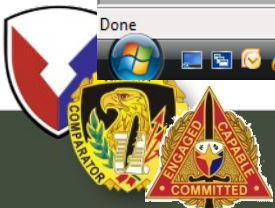
Mr. Robert E. Burton II, CCR/FedReg Program Manager

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to

Done

Internet | Protected Mode: On 100%

Inbox - Microsoft O... RE: RE: Information ... Official United State... General Information... CCR Registration.do... KO A 漢 < 12:44 PM



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 44



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# 411<sup>th</sup> Contracting

Support Brigade

Corporate Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/CorpInfo.aspx

Corporate Information

Navigation Menu

Required Information

General Information ☒ Status ☒

Corporate Information ☒ Status ☒

Goods / Services ☒ Status ☒

Financial ☒ Status ☒

Points of Contact ☒ Status ☒

Proceedings ☒ Status ☒

Compensation ☒ Status ☒

IRS Consent ☒ Status ☒

Optional Pages

Optional Contacts ☒ Status ☒

EDI ☒ Status ☒

Disaster Response ☒ Status ☒

DUNS +4 ☒ Status ☒

D&B Monitoring ☒ Status ☒

D&B Monitoring ☒ Status ☒

System Messages

- A Relationship Type is required.
- An Organizational Type is required.

Relationship

A Relationship Type is required.

What type of relationship do you or your organization want to have with the Federal Government? (Please indicate the type of opportunities you plan to pursue with the Government. Select one.)

☐ Grants

☒ Contracts

☐ Contracts and Grants

Organization Type

An Organizational Type is required.

Please categorize your organization:

☐ U.S. Federal, State, Local, Tribal, or Foreign Government entity/agency

☒ Business or Organization

Organizational Structure

Please indicate the form of your Business or Organization as defined by the IRS. (Select one)

☐ Corporate Entity, Not Tax Exempt (Firm pays U.S. Federal Income Taxes or U.S. Possession Income Taxes)

☒ Corporate Entity, Tax Exempt (Firm does not pay U.S. Federal Income Taxes nor U.S. Possession Income Taxes)

☐ Partnership or Limited Liability Partnership

☐ Sole Proprietorship

☐ International Organization

☐ Other

Validate/Save Data

Corporate Information Relationship Type Contract, Business or Organization Corporate Entity, Tax Exempt.





UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

Corporate Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/CorpInfo.aspx

Corporate Information

Business Information

Is your Business/Organization one of the following?

☒ Foreign Owned and Located  
☐ Small Agricultural Cooperative  
☐ Limited Liability Company (if applicable)  
☐ Subchapter S Corporation (if applicable)  
☐ Manufacturer of Goods

What is your Organization's Profit Structure? Please select one of the following.

☒ For-Profit Organization  
☐ Nonprofit Organization  
☐ Other Not for Profit Organization

If your business qualifies in one of the following Socio-Economic Categories, check all that reflect the current status of your business. Small Business status will automatically be derived from the receipts, number of employees, assets, or megawatt hours, and NAICS codes entered in the General Information portion of the registration.

☐ Community Development Corporation Owned Firm  
☐ Labor Surplus Area Firm

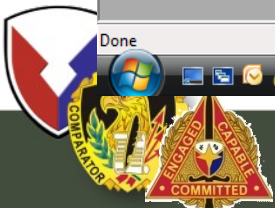
These categories require that the firm is 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group.

☐ Self Certified Small Disadvantaged Business  
☐ Veteran Owned Business  
☐ Service Disabled Veteran Owned Business  
☐ Woman Owned Business  
☐ Women-Owned Small Business  
☐ Economically Disadvantaged Women-Owned Small Business  
☐ Joint Venture Women-Owned Small Business  
☐ Joint Venture Economically Disadvantaged Women-Owned Small Business  
☐ Minority Owned Business (If selected then one sub-type is required.)  
☐ Asian-Pacific American Owned  
☐ Subcontinent Asian (Asian-Indian) American Owned

Done

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

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# 411<sup>th</sup> Contracting Support Brigade

Corporate Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/CorpInfo.aspx

Corporate Information

Other than one of the preceding

Other Business Factors (Optional Information)

**Does your Organization qualify as one of the following? (Optional information, Check if the types apply to your organization.)**

- ☐ Community Development Corporation
- ☐ Domestic Shelter
- ☐ Educational Institution
  - ☐ 1862 Land Grant College
  - ☐ 1890 Land Grant College
  - ☐ 1994 Land Grant College
- ☐ Historically Black College or University (HBCU)
- ☐ Minority Institutions
- ☐ Private University or College
- ☐ School of Forestry
- ☐ Hispanic Servicing Institution
- ☐ State Controlled Institution of Higher Learning
- ☐ Tribal College
- ☐ Veterinary College
- ☐ Alaskan Native Servicing Institution (ANSI)
- ☐ Native Hawaiian Servicing Institution (NHSI)
- ☐ Foundation
- ☐ Hospital
- ☐ Veterinary Hospital

**Is your business certified by a state certifying agency as a Department of Transportation (DOT) Disadvantaged Business Enterprise (DBE)?**

- ☐ Yes - DoT Certified DBE

**If your organization is a Federally Recognized Native American Entity, check all that apply.**

- ☐ Alaskan Native Corporation Owned Firm
- ☐ American Indian Owned
- ☐ Indian Tribe (Federally Recognized)

Done

Internet | Protected Mode: On 100%

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Validate/Save Data



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# 411<sup>th</sup> Contracting

Support Brigade

Goods and Services - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/Goods.aspx

Goods and Services

## Goods / Services

Page Help

Missing or Invalid Data Required Data View-Only Data (Edits not allowed)

### Navigation Menu

Required Information [Status](#)

- [General Information](#) ☒
- [Corporate Information](#) ☒
- [Goods / Services](#) ☒
- [Financial](#) ☐
- [Points of Contact](#) ☐
- [Proceedings](#) ☐
- [Compensation](#) ☐
- [IRS Consent](#) ☐

Optional Pages [Status](#)

- [Optional Contacts](#) ☐
- [EDI](#) ☐
- [Disaster Response](#) ☐
- [DUNS +4](#) ☐

D&B Monitoring [Status](#)

- [D&B Monitoring](#) ☐

System Messages

- At least one, and no more than 1,000, NAICS codes are required.

### NAICS Codes

North American Industry Classification System (2007 NAICS codes only).

6 numeric digits  
Maximum of 1,000 codes

236115  
236116  
236220  
237310

The North American Industry Classification System (NAICS) identifies what type of activity (e.g. Agriculture, mining, construction, manufacturing, etc.) your business performs as well as the type of product or service you offer. The government buyers will access CCR to query those vendors with appropriate 2007 NAICS to meet their procurement needs. Please refer to <http://www.census.gov/naics/2007/index.html>

NAICS 6 Digit List: <http://www.census.gov/naics/2007/NAICO607.HTM>

### Product Service Codes

Product Service Codes (PSC).

Y199  
Y299  
Z199  
Z299

Goods and Services ☐ ☐ ☐ ☐

NAICS Code ( ☐ ☐ ) ☐

☐ ☐ ☐ ☐

Validate/Save Data

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U.S. Army Expeditionary Contracting Command

U.S. Army Contracting Command

UNCLASSIFIED 48

# 411<sup>th</sup> Contracting Support Brigade

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# 411<sup>th</sup> Contracting Support Brigade

Financial Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/Financial.aspx

Financial Information

FAX (US Only):

E-mail Address:

**Remittance contact is required.**

Remittance Information

Address to mail check to if EFT is temporarily unavailable.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

Name:

Address Line 1:

Address Line 2:

City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

Country:

Internet | Protected Mode: On 100%

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

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# 411<sup>th</sup> Contracting Support Brigade

Financial Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/Financial.aspx

Financial Information

Accounts Receivable Point of Contact

NOTE: All CCR Financial email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

Name:

E-mail Address:  (e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

Non-U.S. Phone Number:

Fax Number:

Credit Cards

\* Does the company accept credit cards as a method of payment? ☐ Yes ☒ No

Accounts Receivable Point of Contact

Validate/Save Data

Page Help

Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001](#) of the US Criminal Code.

Internet | Protected Mode: On 100%

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Accounts Receivable  
(CCR      )    
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Validate/Save Data   
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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 1



UNCLASSIFIED

# 411<sup>th</sup> Contracting



Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Live Search

Contact Information

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Home Manage Registrations New Registration Delete Registration View Registration Help Logout

Registration Status

Incomplete Registration

Navigation Menu

Required Information [Status](#)

[General Information](#) ☒

[Corporate Information](#) ☒

[Goods / Services](#) ☒

[Financial](#) ☒

[Points of Contact](#) ☒

[Proceedings](#) ☐

[Compensation](#) ☐

[IRS Consent](#) ☐

Optional Pages [Status](#)

[Optional Contacts](#) ☐

[EDI](#) ☐

[Disaster Response](#) ☐

[DUNS +4](#) ☐

D&B Monitoring [Status](#)

[D&B Monitoring](#) ☐

System Messages

## Points of Contact (POC)

[Page Help](#)

☐ Missing or Invalid Data ☒ Required Data ☐ View-Only Data (Edits not allowed)

\* CCR POC (Registrant Name) Primary

The Registrant acknowledges that the information provided is current, accurate, and complete.  
NOTE: All CCR email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

\* Name:

\* E-mail Address:   
(e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

\* Non-U.S. Phone Number:

Fax Number:

\* CCR POC Alternate

NOTE: All CCR email correspondence will be directed to this person at this email address.

Done

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UNCLASSIFIED

# 411<sup>th</sup> Contracting



Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

DUNS +4

D&B Monitoring [Status](#)

D&B Monitoring

System Messages

Number: 8227332858

Fax Number: 82260083055

\* CCR POC Alternate

NOTE: All CCR email correspondence will be directed to this person at this email address.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

\* Name:

\* E-mail Address:  (e.g. email@bpn.gov)

U.S. Phone Number:

Telephone Extension:

\* Non-U.S. Phone Number:

Fax Number:

\* Government Business Point of Contact - Primary

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Search Web Site. All methods of contact are required if the Government Business Point of Contact is entered.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and

CCR [ ] [ ] [ ] [ ]  
( [ ] ) [ ] [ ] [ ] [ ] [ ] .

Done

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 3



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# 411<sup>th</sup> Contracting Support Brigade



Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

Fax Number: 82260083055

**\* Government Business Point of Contact - Primary**

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Search Web Site. All methods of contact are required if the Government Business Point of Contact is entered.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

**\*** Name:

**\*** E-mail Address:  (e.g. email@bpn.gov)

**\*** Address Line 1:

Address Line 2:

**\*** City: SEOUL

U.S. State or Canadian Province:

Province: SEOUL All countries other than USA or Canada.

**\*** Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

**\*** Country: KOREA, REPUBLIC OF

U.S. Phone Number:

Done

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 4



UNCLASSIFIED



# 411<sup>th</sup> Contracting

## Support Brigade

Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

Fax Number: 82260083055

**\* Government Business Point of Contact - Alternate**

The person in the company responsible for marketing and sales with the government. This information will be publicly displayed on the CCR Search Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

**\*** Name:

**\*** E-mail Address:   
(e.g. email@bpn.gov)

**\*** Address Line 1:

Address Line 2:

**\*** City:

U.S. State or Canadian Province:

Province:  All countries other than USA or Canada.

**\*** Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

**\*** Country:

U.S. Phone Number:

Done

Internet | Protected Mode: On 100%

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 5





UNCLASSIFIED



# 411<sup>th</sup> Contracting

Support Brigade

Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

Fax Number: 82260083055

**E-Business ( ) WAWF General Administrative Manager (GAM)**

**\* Electronic Business Point of Contact - Primary**

The person in the company responsible for authorizing individual company personnel access into government electronic business systems [e.g. Electronic Document Access (EDA), Wide Area Work Flow (WAWF), etc.] This information will be publicly displayed on the CCR Search Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

**\* Name:**

**\* E-mail Address:**  (e.g. email@bpn.gov)

**\* Address Line 1:**

Address Line 2:

**\* City:** SEOUL

U.S. State or Canadian Province:

Province: SEOUL All countries other than USA or Canada.

**\* Zip/Postal Code:**

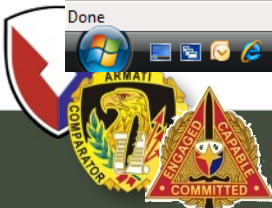
[U.S. Zip+4 Code Look-up](#)

**\* Country:** KOREA, REPUBLIC OF

Done

Internet | Protected Mode: On 100%

Inbox - Microsoft O... RE: RE: Information ... H2 Search Page - Wi... Contact Informatio... CCR Registration.do... KO 1:33 PM



U.S. Army Expeditionary Contracting Command

U.S. Army Contracting Command

UNCLASSIFIED 6



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

**\* Electronic Business Point of Contact - Alternate**

This information will be publicly displayed on the CCR Search Web Site.

Copy address information to multiple contacts by clicking the [Create Contact Template] button and following the instructions.

Create Contact Template Paste Contact Template

**\*** Name:

**\*** E-mail Address:  (e.g. email@bpn.gov)

**\*** Address Line 1:

Address Line 2:

**\*** City:  SEOUL

U.S. State or Canadian Province:

Province:  SEOUL All countries other than USA or Canada.

**\*** Zip/Postal Code:

[U.S. Zip+4 Code Look-up](#)

**\*** Country:  KOREA, REPUBLIC OF

U.S. Phone Number:

Telephone Extension:

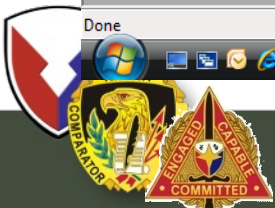
Electronic Business Point of Contact - Alternate

E-Business ( ) .

Done

Internet | Protected Mode: On 100%

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U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

UNCLASSIFIED 7



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

Contact Information - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/ContactPage.aspx

Contact Information

Fax Number:

Marketing Partner Identification Number (MPIN)

Create your own MPIN that will be shared with authorized partner applications (e.g. Grants.gov, Online Representations and Certifications Application (ORCA), Past Performance Information Retrieval System (PPIRS), etc.).

The MPIN acts as your password in these other systems, and you should guard it as such.

The MPIN must be nine characters long and contain at least one letter, one number, and no spaces or special characters.

[Page Help](#)

Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001](#) of the US Criminal Code.

[Validate/Save Data](#)

GSA Integrated Acquisition Environment

USA.gov Government Made Easy

Mr. Robert E. Burton II, CCR/FedReg Program Manager

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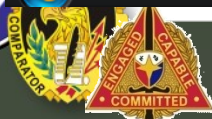


U.S. Army Expeditionary Contracting  
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# 411<sup>th</sup> Contracting

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# 411<sup>th</sup> Contracting Support Brigade

Executive Compensation - Windows Internet Explorer

https://www.bpn.gov/ccrupdate/Compensation.aspx

Executive Compensation

## Executive Compensation

[Page Help](#)

☐ Missing or Invalid Data ☒ Required Data ☐ View-Only Data (Edits not allowed)

☒ In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

☐ Yes ☐ No

Question One is required.

☒ Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

☐ Yes ☐ No

### Compensation

Provide the following information for the five (5) most highly compensated executives in your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs):

Name	Position Title	Total Compensation Amount for the Entity's last complete fiscal year
<input checked="" type="checkbox"/>		\$0 \$XXX,XXX,XXX,XXX
<input checked="" type="checkbox"/>		\$0 \$XXX,XXX,XXX,XXX
<input checked="" type="checkbox"/>		\$0 \$XXX,XXX,XXX,XXX
<input checked="" type="checkbox"/>		\$0 \$XXX,XXX,XXX,XXX
<input checked="" type="checkbox"/>		\$0 \$XXX,XXX,XXX,XXX

[Page Help](#)

Knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001](#) of the US Criminal Code.

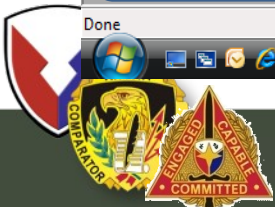
System Messages

- Question One is required.

Done

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# 411<sup>th</sup> Contracting

Support Brigade

Executive Compensation - Windows Internet Explorer

https://www.bpn.gov/ccupdate/Compensation.aspx

Executive Compensation

Registration Status  
**Incomplete Registration**

Navigation Menu

Required Information [Status](#)

[General Information](#) ☒

[Corporate Information](#) ☒

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D&B Monitoring [Status](#)

[D&B Monitoring](#)

System Messages

## Executive Compensation

[Page Help](#)

☒ Missing or Invalid Data ☒ Required Data ☐ View-Only Data (Edits not allowed)

\* In your business or organization's preceding completed fiscal year, did your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) receive (1) 80 percent or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

☐ Yes ☒ No

☐ Does the public have access to information about the compensation of the executives in your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986?

☐ Yes ☒ No

### Compensation

Provide the following information for the five (5) most highly compensated executives in your business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs):

Name	Position Title	Total Compensation Amount for the Entity's last complete fiscal year
<input type="checkbox"/>		\$XXX,XXX,XXX,XXX
<input type="checkbox"/>		\$XXX,XXX,XXX,XXX
<input type="checkbox"/>		\$XXX,XXX,XXX,XXX
<input type="checkbox"/>		\$XXX,XXX,XXX,XXX
<input type="checkbox"/>		\$XXX,XXX,XXX,XXX

[Page Help](#)

knowingly providing false or misleading information may result in criminal or civil penalties as per [Title 18, Section 1001](#) of the US Criminal Code.

Compensation ☐ ☐ ☐ ☐

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# 411<sup>th</sup> Contracting Support Brigade

Registration Complete - Windows Internet Explorer

https://www.bpn.gov/ccupdate/RegistrationComplete.aspx

Registration Complete

CCR Home CCR Search Federal Agency Registration News Release Notes Request Data Access Help

Home Manage Registrations New Registration Delete Registration View Registration Help Logout

Registration Status

**CCR Update Accepted**

Navigation Menu

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[General Information](#) ☒

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[Goods / Services](#) ☒

[Financial](#) ☒

[Points of Contact](#) ☒

[Proceedings](#) ☒

[Compensation](#) ☒

[IRS Consent](#) ☐ NR

Optional Pages [Status](#)

[Optional Contacts](#) ☐ NR

[EDI](#) ☐ NR

[Disaster Response](#) ☐ NR

[DUNS +4](#) ☐ NR

D&B Monitoring [Status](#)

[D&B Monitoring](#) ☐ NR

System Messages

## Registration Complete

DUNS: 687351866 Date: 3/16/2011

[Send To Printer](#)

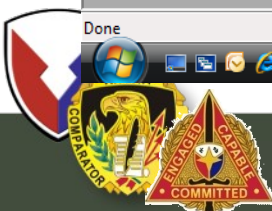
NOTE: If you would like to print your entire registration for your records, please click on View Registration in the menu bar at the top of the page and then click on "Send to Printer".

The registrant is responsible for the information entered into CCR, and this information will not be altered or changed without the express consent of the registrant.

All of your CCR data has been saved and is now being processed, which could take 3-5 business days. If you want to enter the optional information or continue to make changes to your profile, please use the Navigation Menu located on the left of your screen. Otherwise to leave this program, click "Log Out".

Submission of offers on solicitations requires Representations and Certifications. Please allow 3-5 business days for your new CCR record to become effective and then visit the Online Representations and Certifications Application (ORCA) at [HTTPS://ORCA.BPN.GOV](https://orca.bpn.gov) to enter the information electronically.

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## 411<sup>th</sup> Contracting Support Brigade



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# 411<sup>th</sup> Contracting Support Brigade

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**411<sup>th</sup> Contracting  
Support Brigade**



# Questions?



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## ***411<sup>th</sup> Contracting Support Brigade***

# **ARMY SINGLE FACE TO INDUSTRY (ASFI)**

**Ms. Kwon, O Sun  
Compliance and Policy Branch**



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# 411<sup>th</sup> Contracting Support Brigade

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<http://www.cckbid.com>

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<https://contracting.korea.army.mil>

[RFPCustodian@korea.army.mil](mailto:RFPCustodian@korea.army.mil) □ □□

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<http://www.cckbid.com>

cckbid.com(E-Solnet) □□□

<https://contracting.korea.army.mil>

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<https://acquisition.army.mil>

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**411<sup>th</sup> Contracting**

**Support Brigade**

# **The Army Single Face to Industry (ASFI) Acquisition Business Web Site (<https://acquisition.army.mil>)**

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# 411<sup>th</sup> Contracting Support Brigade

Acquisition Business Web Site - Windows Internet Explorer  
https://acquisition.army.mil/asfi/

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AKO Army Knowledge Online ASFI Acquisition Business W...

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Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Click [redacted] [New \(.doc\)](#) (last updated November 23, 2010) to learn about recent additions to our website.

[Privacy & Security Notice \(E\)](#) [Accessibility Information Notice \(E\)](#) [Freedom of Information Act \(FOIA\) Notice \(E\)](#)

ASFI Business Opportunities	Acquisition Tool Set	ASFI for Industry
<ul style="list-style-type: none"><li><a href="#">Contracting Opportunities Search</a></li><li><a href="#">Combined Synopsis/Solicitation Search</a></li><li><a href="#">ASFI Frequently Asked Questions</a></li><li><a href="#">ASFI for Government Personnel</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Web Browser Plugins/Certificates</a></li><li><a href="#">ASFI Users Guide (.doc)</a></li></ul>	<ul style="list-style-type: none"><li><a href="#">Vendor Notification Service</a></li><li><a href="#">Vendor Bid History</a></li><li><a href="#">Procurement Notifications</a></li><li><a href="#">Online Representations and Certifications Application (ORCA) (E)</a></li></ul>

**Related Links:** Select a site from the list below and press GO!

This Web site has been established by the [Assistant Secretary of the Army for Acquisition, Logistics and Technology, ASA\(ALT\) \(E\)](#), as part of their Web-based strategy. This strategy includes: conducting electronic commerce on the Internet; allowing remote site processing; integration of workflow into the procurement process; and definition of retail logistics interface requirements. The challenges include interfacing with the Standard Procurement System (SPS) and JEDMICS; secure Web Bid Response; HomePage standardization; and technical data interfacing for bids/proposals. This Web site will expand as phased implementation is achieved.

**This is a DoD Computer System (E) which is subject to monitoring at all times.**  
Questions, comments or for additional information, please contact the [ASFI Administrator](#)

**Optimal Minimum Browser: Internet Explorer 5.5 (E)**

**LEGEND: (E) = External link (R) = Restricted link**

Date of Last Review/Update: 02/17/2011

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# 411<sup>th</sup> Contracting


Acquisition Business Solicitation Search - Windows Internet Explorer

https://acquisition.army.mil/asfi/solicitation\_search\_form.cfm

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Live Search

 **Army Single Face to Industry (ASFI)**  
**Acquisition Business Web Site**  
*"Serving the U.S. Army Acquisition Community"*

**Solicitation Search**

Please choose one of the Quick Search options below:

Most recently posted solicitations

Solicitations that close today

or search by solicitation number: (Note! Do not enter dashes in the Solicitation Number)

Solicitation Number: (wildcard is % character)

or execute a more specific search using the criteria below:

Select Contract Office:

ANY  
409th CSB (PARC Europe)  
**411th CSB (PARC Korea)**  
AMCOM Contracting Center - Air (AMCOM-CC)  
AMCOM Contracting Center - Missile (AMCOM-CC)

411<sup>th</sup> CSB

NOTE: Contract offices **WILL NOT** appear in the selection list above unless that office has active solicitations posted to the ASFI website! If you feel your site should have active postings on the ASFI web site but you do not see your site listed above, please contact [ASFI](#)

☒ AND / ☐ OR (Option "OR" will produce the widest result set - Option "AND" will narrow your results set)

Noun phrase:





# 411<sup>th</sup> Contracting Support Brigade

Acquisition Business Solicitation Search - Windows Internet Explorer

https://acquisition.army.mil/asfi/solicitation\_search\_form.cfm

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Army Knowledge Online Acquisition Business So...

**Select Contract Office:**

ANY  
409th CSB (PARC Europe)  
411th CSB (PARC Korea)  
AMCOM Contracting Center - Air (AMCOM-CC)  
AMCOM Contracting Center - Missile (AMCOM-CC)

**NOTE:** Contract offices **WILL NOT** appear in the selection list above unless that office has active solicitations posted to the ASFI website! If you feel your site should have active postings on the ASFI web site but you do not see your site listed above, please contact [ASFI](#)

☒ **AND** / ☐ **OR** (Option "**OR**" will produce the widest result set - Option "**AND**" will narrow your results set)

**Noun phrase:**

**OR**

**NAICS code:**

ANY  
113310 - Logging  
115112 - Soil Preparation, Planting, and Cultivating  
212312 - Crushed and Broken Limestone Mining and Quarrying  
212319 - Other Crushed and Broken Stone Mining and Quarrying

**OR**

**FSC code:**

ANY  
1005 - Guns, through 30 mm  
1015 - Guns, 75 mm through 125 mm  
1055 - Launchers, Rocket and Pyrotechnic  
1260 - Fire Cntl Designating & Indicating Equip

**Back** **Continue**

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**LEGEND:** (E) = External link (R) = Restricted link

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# 411<sup>th</sup> Contracting Support Brigade



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https://acquisition.army.mil/asfi/sol\_result.cfm

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411th Contracting Support... Acquisition Business Web ... Acquisition Business Web ... Acquisition Business So...

Live Search

Tools

 **Army Single Face to Industry (ASFI)**  
**Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Solicitation search results for your selected criteria

Display: 100 items per page

Solicitation - Amendment No. ▲ ▼	Buyer Information	Solicitation Data	Closing Date ▲ ▼
<a href="#">W91QVN11T0272-0000</a>	<a href="#">Na, Kum Chu</a> 01182279147092	NAICS code: 238210 FSC code: 5975 Noun: Parts	03/11/2011
<a href="#">W91QVN11T0209-0000</a>	<a href="#">Kim, Chong Nak</a> 01182634704918	NAICS code: 333120 FSC code: S218 Noun: Poly Cutting Edge	03/11/2011
<a href="#">W91QVN11T0020-0000</a>	<a href="#">Chong, Hyon Suk</a> 822-7914-6554	NAICS code: 611699 FSC code: U099 Noun: Comprehensive Soldier Fitness Program Manager at 2ID, Korea	03/25/2011
<a href="#">W91QVN11T0268-0000</a>	<a href="#">Yim, Myong Cha</a> 01182279146954	NAICS code: 325998 FSC code: 6850 Noun: ENVIRONMENTAL PROTECTION MATERIAL	04/04/2011
<a href="#">W91QVN11T0288-0000</a>	<a href="#">Yim, Myong Cha</a> 01182279146954	NAICS code: 334112 FSC code: 7050 Noun: QUAD 10/100BASE-T ETHERNET W/O MAU	04/08/2011
<a href="#">W91QVN11T0285-0000</a>	<a href="#">KIM NAM SUN</a> 01182279143321	NAICS code: 335211 FSC code: 4140 Noun: Exhaust Roof Fans	04/11/2011
<a href="#">W91QVN11R0054-0000</a>	<a href="#">KIM, YONG SUK</a> 011-82-2-7914-7	NAICS code: 811412 FSC code: Y163 Noun: Local Vendors(See section L for detail), Repair Building#1875.	04/12/2011

[Return to Solicitation Search](#)

[ASFI Homepage](#) | [ASFI FAQ Page](#)  
[ASFI Users Guide \(.doc\)](#) | [Email the ASFI Team](#)

LEGEND: (E) = External link (R) = Restricted link

Acquisition Business Solicitation Search Results - Windows Internet Explorer

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# 411<sup>th</sup> Contracting Support Brigade



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https://acquisition.army.mil/asfi/sol\_result.cfm

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Acquisition Business Web Site  
"Serving the U.S. Army Acquisition Community"

Solicitation search results for your selected criteria

Display: 100 items per page

Solicitation - Amendment Number	Buyer Information	Solicitation Data	Closing Date
<a href="#">W91QVN11R0013-0002</a>	<a href="#">Howard Kane</a> 063-470-8193	NAICS code: 811213 FSC code: J058 Noun: Land Mobile Radio and	-Cancelled-
<a href="#">W91QVN11T0199-0000</a>	<a href="#">unkyoung.chong</a> 82-2-7914-3073	NAICS code: 611699 FSC code: R499 Noun: Warrior Speaker Progr	02/21/2011
<a href="#">W91QVN11T0201-0000</a>	<a href="#">unkyoung.chong</a> 82-2-7914-3073	NAICS code: 611699 FSC code: R499 Noun: Warrior Speaker Progr	02/21/2011
<a href="#">W91QVN11T0214-0000</a>	<a href="#">Howard Kane</a> 063-470-8193	NAICS code: 333120 FSC code: 2320 Noun: Caster Wheels for Snc	02/24/2011
<a href="#">W91QVN11T0217-0003</a>	<a href="#">YI, HYE OK</a> 82-2-7914-8638	NAICS code: 332439 FSC code: 8145 Noun: Mobile Tactical Top Secret SCIF	02/25/2011
<a href="#">W91QVN11T0206-0001</a>	<a href="#">Brenda F Perry</a> 0182279143129	NAICS code: 322222 FSC code: 9999 Noun: Installation Decals: Approved Solicitation	03/01/2011
<a href="#">W91QVN11T0181-0000</a>	<a href="#">Yim, Myong Cha</a> 01182279146954	NAICS code: 221121 FSC code: 6350 Noun: DISTRIBUTED POWE MODULE	03/02/2011
<a href="#">W91QVN11T0241-0000</a>	<a href="#">Alphonso Barnes</a> 822-7914-3337	NAICS code: 336120 FSC code: 5180 Noun: Fire Truck Parts	03/04/2011
<a href="#">W91QVN11T0209-0000</a>	<a href="#">Kim, Chong Nak</a> 01182634704918	NAICS code: 333120 FSC code: S218 Noun: Poly Cutting Edge	03/11/2011

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# 411<sup>th</sup> Contracting Support Brigade

**Solicitation View for W91QVN11T0209-0000**

**NOTE:** Please utilize the [page footer](#) to navigate and view the solicitation detail!

<b>Solicitation - Amendment Number/Status:</b>	W91QVN11T0209 - 0000 / Original
<b>DPAS Priority Rating:</b>	-
<b>Pricing Arrangement:</b>	-
<b>Solicitation/Amendment Effective Date:</b>	02/08/2011
<b>Response Deadline:</b>	03/11/2011
<b>NAICS Code:</b>	333120 - Construction Machinery Manufacturing
<b>Set-Aside:</b>	Unrestricted Procurement
<b>Issued By:</b>	411th CSB (PARC Korea), APO, AP
<b>Contact Name:</b>	Kim, Chong Nak
<b>Phone:</b>	01182634704918
<b>Fax:</b>	01182634705618
<b>Email:</b>	<a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>

**Solicitation Attachments:** (If you feel there are missing attachments, please contact the contract specialist listed above.)

Description	File Size	Upload Date
<a href="#">W91QVN-11-T-0209 (.pdf)</a>	164 KB	02/08/2011

[Solicitation View](#) | 
 [Government Buyer Options \(Manage Attachments\)](#)







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https://acquisition.army.mil/asfi/upload/W91QVN-11-T-0209/W91QVN-11-T-0209.pdf

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**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS**  
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30

1. REQUISITION NUMBER  
F23CE0354A001

PAGE 1 OF 29

2. CONTRACT NO.	3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER W91QVN-11-T-0209	6. SOLICITATION ISSUE DATE 08-Feb-2011	
7. FOR SOLICITATION INFORMATION CALL:	8. NAME MR. KIM, CHONG NAK	9. TELEPHONE NUMBER (0505) 782-8192	10. OFFER DUE DATE/LOCAL TIME 01:00 PM 11 Mar 2011	11. DISCOUNT TERMS	
9. ISSUED BY 411TH CONTRACTING SUPPORT BRIGADE, KOREA UNIT #15289 APO AP 96205-5289 UNITED STATES  TEL: FAX:	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:	11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) 13b. RATING 14. METHOD OF SOLICITATION <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP			
15. DELIVER TO S CEB MOS DAVIS, TODD S CEB/CEG, BLDG 702 KUNSAN AIR BASE KOREA APO AP 96204 KOREA, REPUBLIC OF TEL: 782-5030 FAX:	16. ADMINISTERED BY				
17a. CONTRACTOR/OFFEROR	18a. PAYMENT WILL BE MADE BY				
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER	18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM				
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/ SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
SEE SCHEDULE					
25. ACCOUNTING AND APPROPRIATION DATA				26. TOTAL AWARD AMOUNT (For Govt. Use Only)	

Done Unknown Zone | Protected Mode: Off



U.S. Army Expeditionary Contracting  
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# 411<sup>th</sup> Contracting Support Brigade



ASFI Solicitation View - Windows Internet Explorer

https://acquisition.army.mil/asfi/solicitation\_view.cfm?psolicitationnbr=W91QVN11T0209

File Edit View Favorites Tools Help

ASFI ASFI Solicitation View

Solicitation - Amendment Number/Status: W91QVN11T0209 - 0000 / Original

**DPAS Priority Rating:** -

**Pricing Arrangement:** -

**Solicitation/Amendment Effective Date:** 02/08/2011

**Response Deadline:** 03/11/2011

**NAICS Code:** 333120 - Construction Machinery Manufacturing

**Set-Aside:** Unrestricted Procurement

**Issued By:** 411th CSB (PARC Korea), APO, AP

**Contact Name:** Kim, Chong Nak

**Phone:** 01182634704918

**Fax:** 01182634705618

**Email:** [chongnak.kim@us.army.mil](mailto:chongnak.kim@us.army.mil)

**Solicitation Attachments:** (If you feel there are missing attachments, please contact the contract specialist listed above.)

**Government User Uploaded Solicitation Files**

Description	File Size	Upload Date
<a href="#">W91QVN-11-T-0209 (.pdf)</a>	164 KB	02/08/2011

| [Solicitation View](#) |






| [Government Buyer Options \(Manage Attachments\)](#) |

| [Return to Contracting Opportunities Search](#) |

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**NOTE TO INDUSTRY:**

- Please refer to the solicitation for **ALL** offer submission requirements.
- If electronic submission is authorized/required, please proceed.
- If electronic bid/proposal submission is **NOT** authorized, details will be provided in the solicitation outlining specific submission requirements.
- If the electronic bid/proposal submission requirements are not listed in the solicitation and there is a question regarding the submission of an offer in response to a solicitation, contact the contract specialist named in the solicitation.

Start Offer/Bid  Click     .

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# 411<sup>th</sup> Contracting Support Brigade

Industry/Vendor Authentication - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_authentication.cfm

File Edit View Favorites Tools Help

AKO Army Knowledge Online RSF Industry/Vendor Authe...

 **Army Single Face to Industry (ASFI)  
Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"


**Industry/Vendor Authentication**

**Disclaimer** - By entering the data below, the individual accepts they have the authority to utilize this information and legally bind the company identified by the CAGE code to the offer for which they are responding. Please completely review the solicitation and attachments before beginning this process.

Your company must be registered and current in the [Central Contractor Registration \(CCR\)](#) (E) in order to utilize the on-line bidding capability. The Central Contractor Registration (CCR) validates the Taxpayer Identification Number and Taxpayer Name of each new and updating CCR registrant with the Internal Revenue Service (IRS) records. It will take one to two business days to validate new and updated records prior to becoming active in CCR. If your company isn't registered with the CCR and you need to bid immediately, please contact the contract specialist for an alternate method for bidding.

**Please enter the requested data below to start the electronic bid process:**


Enter **CAGE Code:**\* 2T91F  
Enter **MPIN:**\* ..... (Marketing Partner Identification Number [MPIN] is case sensitive)



CCR    CAGE Code  MPIN    Click

\* - indicates required field

If the MPIN is not known, visit [Central Contractor Registration](#) (E) and enter the applicable CAGE code to view identified Points of Contact (POCs) at the CCR. Please contact your CCR POC for MPIN information.



**Your bid is NOT COMPLETE until you receive a Price Quote Number!**

MPIN     link  CCR website Top Frequently Asked Questions

LEGEND: (E) = External link (R) = Restricted link

Industry/Vendor Authentication - Windows Internet Explorer 100%



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# 411<sup>th</sup> Contracting Support Brigade




Vendor Offer/Bid Response System - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_data.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Vendor Offer/Bid Resp...

 **Army Single Face to Industry (ASFI)  
Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

**Offer/Bid Response System**

Please complete the following requested data:

Solicitation Number: W91QVN11T0209 - 0000

**User Data:**

First name:\*

Last name:\*

Phone:\*

Email address:\*

Verify email address:\*

**Company Information:**

Company Name: MEDIIOPIA TECH CORP.

Address: 545-14 DOGOK-DONG, GANGNAM-GU

City/State/Zip: SEOUL, 13527-0


DUNS: 631049918

DUNS4: No Duns4 found at CCR

CAGE Code: 2T91F

The above company information was retrieved from your CCR record. If this data is incorrect, please visit [Central Contractor Registration \(E\)](#) and update your CCR company record. The update process will take approximately 4 hours for new company information to be reflected on this page. You may choose to either continue your offer/bid now (noting company information changes on the following page) or begin a new bid after the CCR update occurs.

\* - indicates required field

Continue  User Data ☐ ☐ ☐ ☐ Click ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

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# 411<sup>th</sup> Contracting Support Brigade

Vendor Bid Attachment Upload - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_attachment\_upload.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Vendor Bid Attachment...

- Quantity
- Unit of Issue
- Item Description (to include Part/Model number, if applicable)
- Unit Price
- Delivery (Schedule and Terms (F.O.B.))


You are also encouraged to provide any additional documentation supporting your offer/bid. This includes, but is not limited to catalogs, web site addresses, etc.

In addition to the information provided to support the offer/bid, you are encouraged to upload your applicable Representation and Certification from the [Online Representations and Certifications Application \(E\)](#) web site if available.

**PLEASE NOTE:** There is a combined file limit of 10 Mb/upload. You must break your attachments into smaller files or utilize the upload utility multiple times if the upload exceeds the limit. Filenames **MUST NOT** contain single quotes, spaces, pound or percent signs. Your computer must also be running updated virus protection. If your computer is not protected, please do not upload files. Uploading files with viruses may jeopardize your electronic bid submission. If you are using Microsoft Office 2007 products, please utilize the 'Save As' function and choose 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

**\*\* Allowed filetypes:** 2007 PowerPoint(pptx), 2007 Microsoft Excel(xlsx), 2007 Microsoft Word(docx), Microsoft Project(mpp), JPG(jpeg), MaxView CAL(cal), Microsoft PowerPoint(ppt), Rich text(rtf), JPEG(jpg), AutoCAD DWF(dwf), AutoCAD DWG(dwg), Microsoft Excel(xls), Adobe Acrobat PDF(pdf), ZIP(zip), Plain text(txt), Microsoft Word(doc) \*\*

Text Description: (100 characters or less)	File to upload: (Maximum 40 characters allowed for filename)
Test	C:\Test\Test.pdf <input data-bbox="1263 815 1360 833" type="button" value="Browse..."/>
Test 1	C:\Test\Test1.doc <input data-bbox="1263 851 1360 869" type="button" value="Browse..."/>
Test 2	C:\Test\Test2.ppt <input data-bbox="1263 886 1360 905" type="button" value="Browse..."/>
	<input data-bbox="1263 922 1360 941" type="button" value="Browse..."/>
	<input data-bbox="1263 958 1360 976" type="button" value="Browse..."/>



file click file upload .

[Solicitation View](#)

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[ASFI Homepage](#) | [ASFI FAQ Page](#)  
[BRS Users Guide](#) | [ASFI Team](#)

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https://acquisition.army.mil/asfi/default.cfm

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# 411<sup>th</sup> Contracting Support Brigade




Vendor Bid Upload Results - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_attach\_mngmnt.cfm

File Edit View Favorites Tools Help

Vendor Bid Upload Results

 **Army Single Face to Industry (ASFI)  
Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Please review attachment upload status below:

Solicitation Number: W91QVN11T0209 - 0000

- Attachment **Test.pdf** was successfully uploaded...  
- Attachment **Test1.doc** was successfully uploaded...  
- Attachment **Test2.ppt** was successfully uploaded...

File [ ] upload [ ] [ ] [ ] [ ] [ ]

IF YOU HAVE COMPLETED UPLOADING DOCUMENTATION TO SUPPORT YOUR SUBMISSION, PLEASE SELECT "CONTINUE ON TO BID SUMMARY".  
THE "BID SUMMARY" WILL PROVIDE DETAILS OF ALL INFORMATION TO BE SUBMITTED. YOU MUST "SUBMIT" YOUR BID VIA THE "BID SUMMARY" PAGE.

Upload Additional Attachments to this electronic bid  
Remove a file already uploaded  
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click [ ] file [ ] [ ] [ ] [ ]  
[ ] [ ] [ ] [ ] [ ]

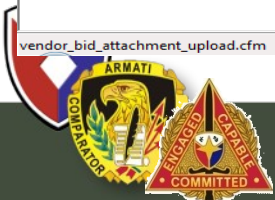
Your bid is NOT COMPLETE until you receive a Price Quote Number!

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[BRS Users Guide \(.doc\)](#) | [Email the ASFI Team](#)

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vendor\_bid\_attachment\_upload.cfm

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# 411<sup>th</sup> Contracting Support Brigade



Vendor Bid Attachment Upload - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_attachment\_upload.cfm

File Edit View Favorites Tools Help

Webpage has expired Vendor Bid Attachment...

Unit of Issue  
- Item Description (to include Part/Model number, if applicable)  
- Unit Price  
- Delivery (Schedule and Terms (F.O.B.))

You are also encouraged to provide any additional documentation supporting your offer/bid. This includes, but is not limited to catalogs, web site addresses, etc.

In addition to the information provided to support the offer/bid, you are encouraged to upload your applicable Representation and Certification from the [Online Representations and Certifications Application \(E\)](#) web site if available.

**PLEASE NOTE:** There is a combined file limit of 10 Mb/upload. You must break your attachments into smaller files or utilize the upload utility multiple times if the upload exceeds the limit. Filenames **MUST NOT** contain single quotes, spaces, pound or percent signs. Your computer must also be running updated virus protection. If your computer is not protected, please do not upload files. Uploading files with viruses may jeopardize your electronic bid submission. If you are using Microsoft Office 2007 products, please utilize the 'Save As' function and choose 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

**\*\* Allowed filetypes:** 2007 PowerPoint(pptx), 2007 Microsoft Excel(xlsx), 2007 Microsoft Word(docx), Microsoft Project(mpp), JPG(jpeg), MaxView CAL(cal), Microsoft PowerPoint(ppt), Rich text(rtf), JPEG(jpg), AutoCAD DWF(dwf), AutoCAD DWG(dwg), Microsoft Excel(xls), Adobe Acrobat PDF(pdf), ZIP(zip), Plain text(txt), Microsoft Word(doc) \*\*

Text Description: (100 characters or less)	File to upload: (Maximum 40 characters allowed for filename)
Add Test 3	C:\Test\Add Test3.xls

Upload File(s)

Continue on to bid summary

Click [icon] [icon] file [icon] upload [icon] .

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# 411<sup>th</sup> Contracting Support Brigade

Vendor Bid Upload Results - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_attach\_mngmnt.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Internet Explorer cannot di... Internet Explorer cannot di... Vendor Bid Upload Res...

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Acquisition Business Web Site  
"Serving the U.S. Army Acquisition Community"

Please review attachment upload status below:

Solicitation Number: W91QVN11T0209 - 0000

- Attachment **AddTest3.xls** was successfully uploaded...

upload

IF YOU HAVE COMPLETED UPLOADING DOCUMENTATION TO SUPPORT YOUR SUBMISSION, PLEASE SELECT "CONTINUE ON TO BID SUMMARY".  
THE "BID SUMMARY" WILL PROVIDE DETAILS OF ALL INFORMATION TO BE SUBMITTED. YOU MUST "SUBMIT" YOUR BID VIA THE "BID SUMMARY" PAGE.

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[BRS Users Guide \(.doc\)](#) | [Email the ASFI Team](#)

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# 411<sup>th</sup> Contracting Support Brigade

Vendor Bid Summary - Windows Internet Explorer  
https://acquisition.army.mil/asfi/vendor\_bid\_summary.cfm

File Edit View Favorites Tools Help


Army Knowledge Online Internet Explorer cannot di... Internet Explorer cannot di... Vendor Bid Summary

 **Army Single Face to Industry (ASFI)  
Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Please review data before submitting bid:


**Solicitation Number:** W91QVN11T0209 - 0000


**Contractor Data**  
**Name:** matt park  
**Phone number:** 011  
**Email:** mattpark@mediopia.co.kr  
**DUNS:** 631049918  
**DUNS4:** No Duns4 found at CCR  
**CAGE:** 2T91F  
**Company Name:** MEDIOPA TECH CORP.  
**Company Address:** 545-14 DOGOK-DONG, GANGNAM-GU  
SEOUL, 13527-0  
KOR



**File Upload**

File Name	File Size	File Description	File Viewer
Test.pdf	2.8 MB	Test	<input type="button" value="View attachment"/>
Test1.doc	34 KB	Test1	<input type="button" value="View attachment"/>
Test2.ppt	233 KB	Test2	<input type="button" value="View attachment"/>
AddTest3.xls	17 KB	Add Test 3	<input type="button" value="View attachment"/>





Done

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# 411<sup>th</sup> Contracting Support Brigade

Vendor Bid Summary - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_summary.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Internet Explorer cannot di... Internet Explorer cannot di... Vendor Bid Summary

Name: matt park  
**Phone number:** 011  
**Email:** mattpark@mediopia.co.kr  
**DUNS:** 631049918  
**DUNS4:** No Duns4 found at CCR  
**CAGE:** 2T91F  
**Company Name:** MADIOPIA TECH CORP.  
**Company Address:** 545-14 DOGOK-DONG, GANGNAM-GU  
SEOUL, 13527-0  
KOR

Edit Contractor Data

**File Upload**

File Name	File Size	File Description	File Viewer
Test.pdf	2.8 MB	Test	View attachment
Test1.doc	34 KB	Test1	View attachment
Test2.ppt	233 KB	Test2	View attachment
AddTest3.xls	17 KB	Add Test 3	View attachment

Add/Delete Attachments

**\*\* Once your data has been submitted, you will have the opportunity to print your submission and confirmation information. \*\***

Back Submit

click

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# 411<sup>th</sup> Contracting Support Brigade



Vendor Bid Submission - Windows Internet Explorer

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File Edit View Favorites Tools Help

Army Knowledge Online Vendor Bid Submission

Generate PDF of bid submission

**PLEASE NOTE:** Attachments are not included in the PDF and must be downloaded separately.  
Adobe Acrobat Reader must be installed to view the downloaded PDF.  
Adobe Acrobat Reader can be downloaded from the [ASFI plugins page](#).  
This WILL BE the only opportunity to generate a PDF of your bid submission.

Click [ ] [ ] [ ] [ ] [ ] [ ]  
[ ] [ ] [ ] [ ] [ ] [ ]

This bid has been successfully submitted for Solicitation number **W91QVN11T0209-0000**  
The assigned Price Quote Number for this bid is **631049918-20110309175039**  
The assigned Bid Submission Date is **March 09, 2011 5:50:39 PM CST**

**Contractor Data**  
**Name:** matt park  
**Phone number:** 011  
**Email:** mattpark@mediopia.co.kr  
**DUNS:** 631049918  
**DUNS4:** No Duns4 found at CCR  
**CAGE:** 2T91F  
**Company Name:** MEDIOPA TECH CORP.  
**Company Address:** 545-14 DOGOK-DONG, GANGNAM-GU  
SEOUL, 13527-0  
KOR

**File Upload**

File Name	File Size	File Description	File Viewer
Test.pdf	2.8 MB	Test	View attachment
Test1.doc	34 KB	Test1	View attachment
Test2.ppt	233 KB	Test2	View attachment
AddTest3.xls	17 KB	AddTest3	View attachment

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**Your bid is NOT COMPLETE until you receive a Price Quote Number!**

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# 411<sup>th</sup> Contracting Support Brigade

https://acquisition.army.mil/asfi/vendor\_bid\_submission.cfm - Windows Internet Explorer

ASFI https://acquisition.army.mil/asfi/vendor\_bid\_submission.cfm

File Edit Go To Favorites Help

Vendor Bid Submission

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## Army Single Face to Industry Electronic Bid Response

This bid has been successfully submitted for Solicitation number **W91QVN11T0209-0000**  
The assigned Price Quote Number for this bid is **631049918-20110309175039**  
The assigned Bid Submission Date is **March 09, 2011 5:50:39 PM CST**

### Contractor Data

**Name:** matt park  
**Phone number:** 011  
**Email:** mattpark@mediopia.co.kr  
**DUNS:** 631049918  
**DUNS4:** No Duns4 found at CCR  
**CAGE:** 2T91F  
**Company Name:** MADIOPIA TECH CORP.  
**Company Address:** 545-14 DOGOK-DONG, GANGNAM-GU  
SEOUL, 13527-0  
KOR

### File Upload

File Name	File Size	File Description
Test.pdf	2.8 MB	Test
Test1.doc	34 KB	Test1
Test2.ppt	233 KB	Test2
AddTest3.xls	17 KB	AddTest3

Done Unknown Zone | Protected Mode: Off



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# 411<sup>th</sup> Contracting Support Brigade



U.S. Army Expeditionary Contracting  
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UNCLASSIFIED 7



UNCLASSIFIED



# 411<sup>th</sup> Contracting Support Brigade

## File [ ] [ ] [ ]

- [ ] file [ ] [ ] 10MB [ ] [ ] [ ] [ ] file [ ] [ ] [ ] [ ] .
- File name [ ] " , lb, % , [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] .
- File name [ ] [ ] [ ] [ ] [ ] [ ] .
- Virus check program [ ] [ ] scan [ ] file [ ] [ ] [ ] [ ] .
- Microsoft 2007 [ ] [ ] **Office 97-2003** [ ] save [ ] [ ] [ ] [ ] [ ] .
- [ ] file type [ ] [ ] [ ] [ ] . mpp, jpeg, cal, ppt, rtf, jpg, dwf, dwg, xls, pdf, zip, txt, doc  
[ ] [ ] type [ ] [ ] **hwp** [ ] [ ] [ ] [ ] .





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# 411<sup>th</sup> Contracting Support Brigade




Vendor Bid Upload Results - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_attach\_mngmnt.cfm

File Edit View Favorites Tools Help

AKO Army Knowledge Online ASFI Vendor Bid Upload Res...

 **Army Single Face to Industry (ASFI)**  
Acquisition Business Web Site  
"Serving the U.S. Army Acquisition Community"

Please review attachment upload status below:

Solicitation Number: W91QVN11T0209 - 0000

Your files were not uploaded because they exceeded the combined limit of 10 Mb. Please break up your a

upload file upload

Upload Additional Attachments to this electronic bid

Remove a file already uploaded

Continue on to bid summary

Your bid is NOT COMPLETE until you receive a Price Quote Number!

[ASFI Homepage](#) | [ASFI FAQ Page](#)  
[BRS Users Guide \(.doc\)](#) | [Email the ASFI Team](#)

LEGEND: (E) = External link (R) = Restricted link

vendor\_bid\_attachment\_upload.cfm

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# 411<sup>th</sup> Contracting Support Brigade



Vendor Bid Upload Results - Windows Internet Explorer  
https://acquisition.army.mil/asfi/vendor\_bid\_attach\_mngmnt.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Vendor Bid Upload Res...

 **Army Single Face to Industry (ASFI)  
Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Please review attachment upload status below:

Solicitation Number: W91QVN11T0209 - 0000

- Attachment with description "Test Description" **WAS NOT** uploaded for one of the following reasons:

The file does not exist in the location entered.  
The file extension is not allowed.

...Please ensure that you are using the built in browse feature to locate your file for upload, and review the file naming rules on the previous screen, before re-attempting the upload---

- Attachment Book2.xls **WAS NOT** uploaded for this electronic bid!  
A file with the same name already exists in the upload area for this bid...

- Attachment Presentation1.ppt **WAS NOT** uploaded for this electronic bid!  
A file with the same name already exists in the upload area for this bid...

- Attachment Update for CCR.pdf **WAS NOT** uploaded due to spaces in the file name!  
Please rename the file without the spaces and upload the file again...

- Attachment 주한미군계약시령부와외의거래를위한업설절차안내입니다.doc was successfully uploaded...

IF YOU HAVE COMPLETED UPLOADING DOCUMENTATION TO SUPPORT YOUR SUBMISSION, PLEASE SELECT "CONTINUE ON TO BID SUMMARY".  
THE "BID SUMMARY" WILL PROVIDE DETAILS OF ALL INFORMATION TO BE SUBMITTED. YOU MUST "SUBMIT" YOUR BID VIA THE "BID SUMMARY" PAGE.

Upload Additional Attachments to this electronic bid

Remove a file already uploaded

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# 411<sup>th</sup> Contracting

Support Brigade



Vendor Bid Attachment Upload - Windows Internet Explorer

ASFI https://acquisition.army.mil/asfi/vendor\_bid\_attachment\_upload.cfm

File Edit View Favorites Tools Help

AKO Army Knowledge Online ASFI Vendor Bid Attachment...

- Unit of Issue
- Item Description (to include Part/Model number, if applicable)
- Unit Price
- Delivery (Schedule and Terms (F.O.B.))

You are also encouraged to provide any additional documentation supporting your offer/bid. This includes, but is not limited to catalogs, web site addresses, etc.

In addition to the information provided to support the offer/bid, you are encouraged to upload your applicable Representation and Certification from the [Online Representations and Certifications Application \(E\)](#) web site if available.

**PLEASE NOTE:** There is a combined file limit of 10 Mb/upload. You must break your attachments into smaller files or utilize the upload utility multiple times if the upload exceeds the limit. Filenames **MUST NOT** contain single quotes, spaces, pound or percent signs. Your computer must also be running updated virus protection. If your computer is not protected, please do not upload files. Uploading files with viruses may jeopardize your electronic bid submission. If you are using Microsoft Office 2007 products, please utilize the 'Save As' function and choose 'Office 97-2003' option when saving documents. This will ensure the greatest compatibility for users that have not migrated to Office 2007 and are unable to install the compatibility pack.

**\*\* Allowed filetypes:** 2007 PowerPoint(pptx), 2007 Microsoft Excel(xlsx), 2007 Microsoft Word(docx), Microsoft Project(mpp), JPG(jpeg), MaxView CAL(cal), Microsoft PowerPoint(ppt), Rich text(rtf), JPEG(jpg), AutoCAD DWF(dwf), AutoCAD DWG(dwg), Microsoft Excel(xls), Adobe Acrobat PDF(pdf), ZIP(zip), Plain text(txt), Microsoft Word(doc) \*\*

Text Description: (100 characters or less)	File to upload: (Maximum 40 characters allowed for filename)
Test	C:\Users\osun.kwon\Desktop\주한미군계약사령부와의거 <a href="#">Browse...</a>
	<a href="#">Browse...</a>
	<a href="#">Browse...</a>
	<a href="#">Browse...</a>
	<a href="#">Browse...</a>

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File name [ ] [ ] [ ] [ ]

vendor\_bid\_attach\_mngmnt.cfm



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# 411<sup>th</sup> Contracting Support Brigade

Vendor Bid Upload Results - Windows Internet Explorer

ASFI https://acquisition.army.mil/asfi/vendor\_bid\_attach\_mngmnt.cfm

File Edit View Favorites Tools Help

AKO Army Knowledge Online ASFI Vendor Bid Upload Res...

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Please review attachment upload status below:

Solicitation Number: W91QVN11T0209 - 0000

- Attachment: 주한미군계약사령부와의거래를위한입찰절차안내입니다.doc was successfully uploaded...

IF YOU HAVE COMPLETED UPLOADING DOCUMENTATION TO SUPPORT YOUR SUBMISSION, PLEASE SELECT "CONTINUE ON TO BID SUMMARY".  
THE "BID SUMMARY" WILL PROVIDE DETAILS OF ALL INFORMATION TO BE SUBMITTED. YOU MUST "SUBMIT" YOUR BID VIA THE "BID SUMMARY" PAGE.

Upload Additional Attachments to this electronic bid

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Vendor Bid Summary - Windows Internet Explorer  
https://acquisition.army.mil/asfi/vendor\_bid\_summary.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Vendor Bid Summary

Please review data before submitting bid.

**Solicitation Number:** W91QVN11T0209 - 0000

**Contractor Data**  
**Name:** matt park  
**Phone number:** 82  
**Email:** mattpark@mediopia.co.kr  
**DUNS:** 631049918  
**DUNS4:** No Duns4 found at CCR  
**CAGE:** 2T91F  
**Company Name:** MEDIOPA TECH CORP.  
**Company Address:** 545-14 DOGOK-DONG, GANGNAM-GU  
SEOUL, 13527-0  
KOR

Edit Contractor Data

**File Upload**

File Name	File Size	File Description	File Viewer
ü\öpÃ}~9 @Xp  J \ 0 (H´ Èä.doc	31 KB	Test	View attachment
ü\öpÃ}~9 @Xp  J \ 0 (H´ Èä.doc	31 KB	Test	View attachment

Add/Delete Attachments

**\*\* Once your data has been submitted, you will have the opportunity to print your submission and confirmation information. \*\***

Back Submit

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ASFI (3).pptx - Microsoft PowerPoint

Home Insert Design Animations Slide Show Review View

Paste Cut Copy Format Painter Clipboard

New Slide Layout Reset Delete Slides

Font Paragraph Drawing

Find Replace Select Editing

0% of ...vendor\_bid\_attach\_viewing.cfm from acqu...

Getting File Information:  
...vendor\_bid\_attach\_viewing.cfm from acquisition.army.mil

Estimated time left:  
Download to:  
Transfer rate:

☐ Close this dialog box when download completes

Open Open Folder Cancel

Windows Internet Explorer

Internet Explorer cannot download ...vendor\_bid\_attach\_viewing.cfm from acquisition.army.mil.

Internet Explorer was not able to open this Internet site. The requested site is either unavailable or cannot be found. Please try again later.

OK

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000 00 file name 00 0 00, 00000 000 .

Slide 31 of 37 "Office Theme" English (U.S.)

5 Internet Explorer 6 Windows Explorer Instruction for AFSL... Procurement Desk... Inbox - Microsoft O... Microsoft PowerPoi...

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- [ASFI Users Guide \(.doc\)](#)

- [Vendor Notification Service](#)
- [Vendor Bid History](#)
- [Procurement Notifications](#)
- [Online Representations and Certifications Application \(ORCA\) \(E\)](#)

**Related Links:** Select a site from the list below and press GO!

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**This is a DoD Computer System (E) which is subject to monitoring at all times.**  
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Industry/Vendor Authentication - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_authentication.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Industry/Vendor Auth...

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**Industry/Vendor Authentication**

Your company must be registered and current in the [Central Contractor Registration \(CCR\)](#) (E). The Central Contractor Registration (CCR) validates the Taxpayer Identification Number and Taxpayer Name of each new and updating CCR registrant with the Internal Revenue Service (IRS) records. It will take one to two business days to validate new and updated records prior to becoming active in CCR.

**Please enter the requested data below:**

**NOTE** - To submit an electronic bid you must enter our system through the [Contracting Opportunities Search](#) link and utilize the "Start Offer/Bid" button.

Enter **CAGE Code**:\* 2191f

Enter **MPIN**:\* [REDACTED] (Marketing Partner Identification Number [MPIN] is case sensitive)

user data

\* - indicates required field

If the MPIN is not known, visit [Central Contractor Registration](#) (E) and enter the applicable CAGE code to view Identified Points of Contact (POCs) at the CCR. Please contact your CCR POC for MPIN information.

**Your bid is NOT COMPLETE until you receive a Price Quote Number!**

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Vendor Bid History Review - Windows Internet Explorer

https://acquisition.army.mil/asfi/vendor\_bid\_history\_review.cfm


File Edit View Favorites Tools Help

Army Knowledge Online Vendor Bid History Revi...

**Offer/Bid History for  
Cage code 2T91F - MADIOPIA TECH CORP.**

Please note there is no pricing data listed in the attached summary.  
If you require additional detail regarding the offer/bid please contact the Vendor Representative or the Contract Specialist.

(\*\* Only completed bids from the last 60 days will be displayed in date descending order \*\*)

Solicitation - Amendment Number	Submit Date/Time	Price Quote Number	Vendor Information	Contract Specialist Information
W91QVN11T0209 - 0000	03/09/2011 5:50:39 PM CST	631049918-20110309175039	matt park 011 <a href="mailto:mattpark@mediopia.co.kr">mattpark@mediopia.co.kr</a>	Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0209 - 0000	03/09/2011 5:18:09 PM CST	631049918-20110309171809	matt park 011 <a href="mailto:mattpark@mediopia.co.kr">mattpark@mediopia.co.kr</a>	Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0209 - 0000	03/09/2011 12:22:35 AM CST	631049918-20110309002235	matt park 011 <a href="mailto:mattpark@mediopia.co.kr">mattpark@mediopia.co.kr</a>	Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0209 - 0000	03/07/2011 5:04:54 PM CST	631049918-20110307170454	matt park 011 <a href="mailto:mattpark@mediopia.co.kr">mattpark@mediopia.co.kr</a>	Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0209 - 0000	03/02/2011 9:40:35 PM CST	631049918-20110302214035		Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0209 - 0000	03/02/2011 8:16:16 PM CST	631049918-20110302201616		Kim, Chong Nak 01182634704918 <a href="mailto:chongnak.kim@us.army.mil">chongnak.kim@us.army.mil</a>
W91QVN11T0214 - 0000	01/27/2011 1:14:27 AM CST	631049918-20110127011427		Howard Kane 063-470-8193 <a href="mailto:howard.kane@korea.army.mil">howard.kane@korea.army.mil</a>

60

[Email the ASFI Team](#)

LEGEND: (E) = External link (R) = Restricted link

mailto:mattpark@mediopia.co.kr

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Acquisition Business Web Site - Windows Internet Explorer

https://acquisition.army.mil/asfi/

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Live Search

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contract .

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Acquisition Business Award Search - Windows Internet Explorer  
 https://acquisition.army.mil/asfi/award\_search\_form.cfm

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Live Search

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**Acquisition Business Web Site**  
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**Procurement Notifications Search**

Please choose the Quick Search options below:

Procurement notices posted today

OR execute a more specific search using the criteria below:

Contract Office is: ANY

Solicitation Number is equal to: (wildcard is % character)

Sort the output by: Award Date  
 Award Date  
 Solicitation Number

Locate Procurement Notices

[ASFI Homepage](#) | [ASFI FAQ Page](#)  
[Email the ASFI Team](#)

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Click [icon] [icon] [icon] [icon] [icon] [icon]





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Acquisition Business Award Search Results - Windows Internet Explorer

https://acquisition.army.mil/asfi/award\_search\_result.cfm

File Edit View Favorites Tools Help

Army Knowledge Online Acquisition Business A...

Live Search

 **Army Single Face to Industry (ASFI)**  
**Acquisition Business Web Site**  
"Serving the U.S. Army Acquisition Community"

Display: 50 items per page

**Procurement Notifications Search Results**

Solicitation Number	Contract Number	Contractor CAGE code	Award Date	Award Amount
<a href="#">W91B4N-09-T-5004</a>	W91B4N-09-C-5002	1VHP3	02/18/2009	\$ 786,903.28
<a href="#">W91B4L-09-R-0103</a>	W91B4L-09-P-1128	KAF08	08/18/2009	\$ 192,437.50
<a href="#">W91B4K-10-R-6004</a>	W91B4K-10-C-6004	9WBV5	12/18/2009	\$ 433,000.00
<a href="#">W91B4K-10-R-6013</a>	W91B4K-10-C-6013	9WB38	12/27/2009	\$ 73,469.63
<a href="#">W91B4K-10-R-6050</a>	W91B4K-10-C-6050	9WGQ3	03/10/2010	\$ 26,622.76
<a href="#">W91B4K-10-R-6063</a>	W91B4K-10-C-6063	9WLB1	03/31/2010	\$ 19,495.99
<a href="#">W90U42-11-R-4052</a>	W90U42-11-C-4044	9WJC0	01/19/2011	\$ 74,092.00
<a href="#">W90YVD-11-T-0022</a>	W90YVD-11-P-3020	9WDN4	02/02/2011	\$ 114,647.46
<a href="#">W90YVD-11-R-0028</a>	W90YVD-11-C-0023	9WL30	02/02/2011	\$ 503,415.07
<a href="#">W91B4L-11-R-0095</a>	W91B4L-11-C-0107	9WJV9	02/02/2011	\$ 157,070.30
<a href="#">W91B4N-11-R-8043</a>	W91B4N-11-C-8043	9WE18	02/02/2011	\$ 100,610.00
<a href="#">W91B4K-11-R-8020</a>	W91B4K-11-C-8020	9XS55	02/02/2011	\$ 28,743.99
<a href="#">W9098S-11-T-0129</a>	W9098S-11-P-0194	1MD33	02/02/2011	\$ 251,100.00
<a href="#">W912PL-08-R-0005-0001</a>	W912PL-11-D-0004	35NP2	02/02/2011	\$ 4,000,000.00
<a href="#">W912ES-11-T-0024</a>	W912ES-11-F-0001	1U835	02/02/2011	\$ 59,922.00
<a href="#">W9127S-11-T-0039</a>	W9127S-11-P-0042	4CAQ9	02/02/2011	\$ 4,600.00
<a href="#">W912MM-10-R-0002</a>	W912MM-11-C-0002	1F9N3	02/02/2011	\$ 3,505,500.00
<a href="#">W911PT-11-Q-0025</a>	W911PT-11-P-0186	68PX5	02/02/2011	\$ 11,527.20
<a href="#">W911SF-09-R-0009</a>	W911SF-09-D-0008-0018	31RR0	02/02/2011	\$ 11,357.40

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# **411<sup>th</sup> Contracting Support Brigade**

## **PRE-AWARD SURVEY**

**Mr. Haeng-Man Chong**  
**Chief, Quality Assurance Team**



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# What is Pre-Award Survey (PAS)?

- It is a review process to assure the prospective vendor is sufficiently responsible to fulfill all terms of the contract.
- It is same as a creditor checks an applicant's credit history before approving a loan.





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## Why Require PAS?

- Prior to the award of a contract, the US Government attempts to assure that prospective vendor have the capability to fulfill their part of the contract bargain.
- The US Government cannot tolerate late deliveries or defective materials, regardless of whether they are simple or complex.



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# When the PAS Process Begins?

- The process begins with a buying activity's request for a survey and concludes with a procuring contracting officer's decision based on a recommendation by Quality Assurance Survey Team who conducts the PAS.



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## How the PAS Process Works?

- The buying activity requests a PAS by completing SF Form 1403. This form contains pertinent information about the contract being awarded.
- The form also tells the survey team areas of interest on requiring evaluation before the contract is awarded.



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# What the Survey Team Looks For?

- A PAS can focus on virtually every aspect of your business operations - from technical capability to financial stability, and from quality control to plant safety.
  - **Technical Capability:** Do your key management personnel have the knowledge and experience needed to generate the required product or service?





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# What the Survey Team Looks For?

- **Production Capability:** Do you have or can you acquire the facilities, material, equipment, and personnel needed to complete the contract on time?
- **Quality Control:** Are you capable of complying contract's quality control requirement?
- **Finance:** Do you have access to enough money to acquire needed facilities, material, equipment, and personnel?



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# What the Survey Team Looks For?

- **Government Property Control:** Are you capable of managing and controlling government property?
- **Transportation:** Can you comply with all the rules and regulations on the movement of government material or overweight, oversized, or hazardous cargo?
- **Security:** Do you and your employees have up-to-date and adequate clearance if required?



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# What the Survey Team Looks For?

- **Plant Safety:** Can you comply with all federal and local safety requirements?
- **Environmental:** Can you comply with all federal and local environmental requirements?



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# Checklist to Prepare for the Survey

- Before the survey team arrives, ask yourself these questions:
  - Can you actually demonstrate your company's technical capability?
  - Have you gathered pertinent financial documents such as a profit and loss summary balance sheet?
  - Is your company facility and equipment available and operable? If not, can you prove that the facility/equipment can be acquired in time to meet the contract requirements?





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# Checklist to Prepare for the Survey

- Does your company have documents on previous government or commercial contracts and orders that demonstrate a satisfactory record of quality product or services?
- Has your company hired enough properly skilled personnel? If not, can you hire them quickly?
- Does your company have an effective quality control system?





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# Checklist to Prepare for the Survey

- Do you understand all the requirements for technical data and publications?
- Do you have any other information or data the survey team would find useful?
- Have you made plans to escort the survey team through your facility and technical experts available to answer questions from the team?



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# Summary

- PAS is a review process to assure the prospective vendor is sufficiently responsible to fulfill all terms of the contract.
- The US Government cannot tolerate late deliveries or defective materials, regardless of whether they are simple or complex.





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# Summary

- The PAS process is your opportunity to provide evidence that you can successfully fulfill the terms of the contract.
- Use this time wisely!







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# Questions?



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# **411<sup>th</sup> Contracting Support Brigade**

## **Best Value: Lowest-Price Technically Acceptable & Tradeoff Process**

**MR. B. JOSHUA PAK**  
**Chief, Customer Support Team**



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# Agenda

- Best Value
- Methods of Best Value
- Lowest Price Technically Acceptable
- Tradeoff
- Issues of Source Selection
- Unbalance Pricing
- Discussion with Offeror
- Benefit of Making Award without Discussion





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# Best Value

- What is it?
  - “Best value” means the expected outcome of an acquisition that, in the Government’s estimation, provides the greatest overall benefit in response to the requirement (FAR 2.101)
  - Best value is the outcome of any acquisition that ensure we meet the customer’s needs in the most effective, economical, and timely manner (AMC Pamphlet 715-3)
  - The most advantageous balance of price, quality, and performance achieved through competitive procurement methods in accordance with stated selection criteria.







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# ***Methods of Best Value***

- Two Types of Source Selection
- Tradeoff (FAR 15.101-1)
- Lowest Price Technically Acceptable (FAR 15.101-2)







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# ***Lowest-Price Technically Acceptable (LPTA)***

- LPTA source selection process is appropriate when best value is expected to result from selection of the technically acceptable proposal with the lowest evaluated price.
- LPTA may be used:
  - Where Government would not realize any value from a proposal exceeding the Government's minimum technical or performance requirements.
  - Often for commercial or non-complex acquisition which is clearly defined and expected to be low risk.





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### ***LPTA process (continued)***

- Solicitations shall specify that award will be made on the basis of the lowest evaluated price of proposals meeting or exceeding the acceptability standards for non-cost factors.
- Tradeoffs are not permitted.
- Proposals are evaluated for acceptability but not ranked using the non-cost/price factors.
- Exchanges may occur (FAR 15.306)





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### ***LPTA process (continued)***

- A key element – the non-cost evaluation factors are all of equal importance. The failure of a proposal to meet any of the factors will preclude award to the offeror submitting the proposal.
- The offeror may be given an opportunity to cure the noncompliance thru oral or written discussion if award on initial proposals will not be made and the proposal would otherwise be in the competitive range.





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# **Tradeoff Process**

- A tradeoff process is appropriate when it may be in the best interest of the Government to consider award to other than the lowest priced offeror or other than the highest technically rated offeror.
- This process permits tradeoffs among cost or price and non-cost factors and allows the Government to accept other than the lowest priced proposal.





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# ***Tradeoff Process (continued)***

- When using the tradeoff process, the following apply:
  - All evaluation factors and significant sub factors that will affect contract award and their relative importance shall be clearly stated in the solicitations; and
  - The solicitation shall state whether all evaluation factors other than cost or price when combined are significantly more important than cost or price.







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# ***Issues of Source Selection***

- Use more LPTA than Tradeoff
  - Requirement dictates on the source selection
  - Low risk, commercial, non-complex requirement must use LPTA
- Vendor's Perspective
  - LPTA creates burden on competitors
- Unbalanced Pricing [FAR 15.404-1(g)]
  - Increase performance risk
  - Exists when despite an acceptable total evaluated price, the price of one or more contract line items is significantly over or understated





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# ***Unbalanced Pricing***

- An offer may be **rejected** if the contracting officer determines that the lack of balance poses an unacceptable risk to the Government [FAR 15.404-1(g)(3)]





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# ***Discussion with Offeror***

- Under the Competition in Contracting Act of 1984 (CICA), award without negotiations could be made only when it could be clearly demonstrated that such award would result in the lowest overall cost to the Government. However, statutory changes in the 1990s deleted this requirement and gave agencies full discretion to use this process whenever they found it desirable.





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# ***Benefits of making award without negotiations***

- Significant reduction of acquisition lead time.
- Permitting award on technical superiority when discussions are not needed
- Lessening the chances of wrongful disclosure of source selection information
- Reduction of the Government overall acquisition costs by reducing the amount a contractor is spending on bid and proposal costs.





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# ***Benefits of making award without negotiations (continued)***

- An additional benefit is the avoidance of final proposal revision that include arbitrary price reductions.
- Considering these benefits, agencies have decided to award competitively negotiated procurements without negotiations as a way to streamline their process.







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# Questions?



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## **SOLICITATION**

**MS. JENNY SUH  
CUSTOMER SUPPORT TEAM**



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### **SECTIONS OF THE SOLICITATION**

- **Solicitation/Contract Form**
- **Price Schedule (Supplies or Services and Prices)**
- **Description/Specifications**
- **Packaging and Marking**
- **Inspection and Acceptance**
- **Deliveries or Performance**
- **Contract Administration Data**



### • **Special Contract Requirements**

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# 411<sup>th</sup> Contracting

# FIRST PAGE OF THE SOLICITATION

SOLICITATION/CONTRACT ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, AND 30					1. REQUISITION NUMBER		PAGE 1 OF 43						
2. CONTRACT NO.		3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		5. SOLICITATION NUMBER W91QVN-09-T-0208		6. SOLICITATION ISSUE DATE 19-Jan-2009					
7. FOR SOLICITATION INFORMATION CALL:		a. NAME MAJ CARTER, LISA LORETTA				b. TELEPHONE NUMBER (No Collect Calls) (0505) 724-8624		8. OFFER DUE DATE/LOCAL TIME 01:00 PM 22 Jan 2009					
9. ISSUED BY US ARMY CONTRACTING COMMAND KOREA UNIT #45289 APO AP 96205-5289		CODE W91QVN		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED <input type="checkbox"/> SET ASIDE: % FOR <input type="checkbox"/> SB <input type="checkbox"/> HUBZONE SB <input type="checkbox"/> 8(A) <input type="checkbox"/> SVC-DISABLED VET-OWNED SB <input type="checkbox"/> EMERGING SB SIZE STD: NAICS:			11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE <input type="checkbox"/> 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		12. DISCOUNT TERMS				
TEL: FAX:					13b. RATING <input checked="" type="checkbox"/> RFQ <input type="checkbox"/> IFB <input type="checkbox"/> RFP								
15. DELIVER TO  <b>SEE SCHEDULE</b>		CODE		16. ADMINISTERED BY  CODE									
17a. CONTRACTOR/OFFEROR  TEL.		CODE		18a. PAYMENT WILL BE MADE BY  CODE									
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER		<input type="checkbox"/> 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a. UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM											
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES				21. QUANTITY		22. UNIT		23. UNIT PRICE		24. AMOUNT	
		<b>SEE SCHEDULE</b>											
25. ACCOUNTING AND APPROPRIATION DATA								26. TOTAL AWARD AMOUNT (For Govt. Use Only)					
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1. 52.212-4. FAR 52.212-3. 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED								<input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED					
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						29. AWARD OF CONTRACT: REFERENCE <input type="checkbox"/> OFFER DATED . YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:							
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)				31c. DATE SIGNED			
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)							
						TEL: EMAIL:							

AUTHORIZED FOR LOCAL REPRODUCTION  
PREVIOUS EDITION IS NOT USABLE

STANDARD FORM 1449 (REV 3/2005)  
Prescribed by GSA  
FAR (48 CFR) 53.212







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# **PRICE SCHEDULE (CONTRACT LINE ITEM)**

## **Example**

ITEM NO	SUPPLIES/SERVI CES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		26	Each		

Provide \_\_\_\_\_ Support Services  
FFP

For USFK in accordance with  
Performance Work Statement (PWS).

The Period of Performance:

1 February 2009 or the date of award,  
whichever is later thru 31 January 2010.

Unit of Issue: Each = Bi-Week

FOB: Destination

NET AMT





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# **PRICE SCHEDULE (CONTRACT LINE ITEM)**

**Example**

ITEM NO	SUPPLIES/SERVICE	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001	S	26	Each		

**Desktop Computer**

**FFP**

**BRAND NAME OR EQUAL**

**Make & Model: XYZ, Model 123**

**Salient Characteristics:**

AGM based on 32-bit

Processor 530 with VT

Memory Upgrade to 4 GB (2 DIMMs)

Graphics Media Accelerator HD,  
500 GB 7,200 RPM 3.5" Hard Drive

Smart Card Reader USB Keyboard

USB 2-Button Entry Mouse with Scroll, Black

8X Slim line DVD+/-RW, Cyber ink Power DVD,

Internal Business Audio Speaker

**FOB: Destination**

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# **EXAMPLES OF CLAUSES**

**<http://farsite.hill.af.mil/> and <https://www.acquisition.gov/far/>**

52.204-6	Data Universal Numbering System (DUNS) Number	APR 2008
52.204-9	Personal Identity Verification of Contractor Personnel	SEP 2007
52.212-3	Offeror Representations and Certification--Commercial Items	JUN 2008
52.212-4	Contract Terms and Conditions--Commercial Items	OCT 2008
52.232-18	Availability Of Funds	APR 1984
52.233-4	Applicable Law for Breach of Contract Claim	OCT 2004
52.245-2	Government Property Installation Operation Services	JUN 2007
252.201-7000	Contracting Officer's Representative	DEC 1991
252.225-7040	Contractor Personnel Authorized to Accompany Armed Forces Deployed Outside the	MAR 2008
252.225-7041	Correspondence in English	JUN 1997
252.225-7043	Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States	MAR 2006
252.232-7003	Electronic Submission of Payment Requests and Receiving Reports	MAR 2008
252.233-7001	Choice of Law (Overseas)	JUN 1997
252.243-7001	Pricing Of Contract Modifications	DEC 1991
252.246-7000	Material Inspection And Receiving Report	MAR 2008



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# INSTRUCTIONS TO OFFEROR(S)

## FAR 52.212-1 or Section L

~~ADDENDUM TO FAR 52.212-1, INSTRUCTIONS TO THE OFFEROR(S)~~

### 1. SUBMISSION REQUIREMENTS

- a) Offerors are required to submit the following information with Price, Past Performance, and Technical Proposal through Army Single Face to Industry (ASFI) by going into <https://acquisition.army.mil/asfi/> by searching solicitation number W91QVN-11-R-XXXX or by hand carried to reception desk, building #1130, Cp Coiner, Yongsan Garrison by 1300 hours on the closing date and time of the RFP. Even though it's hand carried, offeror(s) shall submit it's price proposal electronically through the ASFI. Following documents shall be submitted with the proposals:

i) Signed first page of the solicitation, filled out local clause 5152.204-4032, local clause 5152.209-4009, FAR 52.212-3 Alt I,  
local clause 5152.232-4022 and signed amendments (if any amendment is issued).

- b) The technical proposal shall include the following:

Factor a. Technical Capability:

Subfactor 1 - Prior Experience: Offeror shall provide documentation showing it has at least 2 years of experience providing \_\_\_\_ support within 5 years. (See sub-paragraph 1.6 of PWS)

Subfactor 1 - Personnel Qualification: Offeror shall provide a copy of it's personnel resume that shows he or she has 2 years of experience in \_\_\_\_ maintenance. (See sub-paragraph 7.1 of PWS)

- c) Past Performance Information: Offeror shall provide it's past performance information on contracts it has held within 5 years which are of similar scope, magnitude, and complexity to that which is detailed in the solicitation. The Government reserves the right to contact any Government/Commercial source to provide past performance information and it can also be retrieved from Past Performance Information Retrieval System



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# **INSTRUCTIONS TO OFFEROR(S)**

## **FAR 52.212-1 or Section L (Continued)**

- d) Price Proposal: The proposed price shall be adequate, be reasonable, be complete.
- e) All questions should be emailed to [john.doe@korea.army.mil](mailto:john.doe@korea.army.mil) within 7 days after the solicitation is issued.
- f) Late Proposal - Notwithstanding any other provisions of this solicitation, proposals received by a contracting office after the exact date and time specified herein for receipt of proposals are late and shall not be considered for award.
- g) Pre-award Survey: A pre-award survey may be conducted on all firms to include joint venture partners and subcontractors indicating firm commitments to this acquisition, submitting proposals. The pre-award survey is to determine the prospective contractor's responsibility in accordance with FAR par 9.104-1. Information may be requested as required by the Contracting officer and the information shall be submitted within three working days of the request.
- h) Site Orientation: Offerors are urged and expected to inspect the site where services are to be performed and to satisfy themselves regarding all general and local conditions that may affect the price of contract performance, to the extent that the information is reasonably obtainable. In no event shall failure to inspect the site constitute grounds for a claim after contract award. The site orientation schedule is as follows: Time and Place: TBD



Offeror shall submit the following information to POC at e-mail address [XXX@korea.army.mil](mailto:XXX@korea.army.mil) by 1400 hours, Monday, XX January 2011 for temporary access to (place BP). After sending e-mail offerors shall confirm receipt with POC TBD at XXX-6369 (DSN) /02-7914-6369

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# **EVALUATION - COMMERCIAL ITEMS/ BASIS OF AWARD (FAR 52.212-2 or Section M)**

## **52.212-2 EVALUATION--COMMERCIAL ITEMS**

(a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

Source Selection Process: Lowest Price Technically Acceptable (LPTA)

### **1. Non-Price**

#### **a. Technical Capability**

**(1) Prior Experience**

**(2) Personnel Qualification**

**b. Past Performance:** Past performance evaluation rating are defined as Acceptable, Unacceptable, and Neutral with definition shown below:

(i) **ACCEPTABLE (A):** A rating of Acceptable represents offeror demonstrating adequate and relevant past performance to the proposal and consistent satisfactory or better performance rating on the offeror's timeliness, quality of product or services, and customer service quality for the past five (5) years.



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# **411<sup>th</sup> Contracting** **EVALUATION – COMMERCIAL ITEMS/** **BASIS OF AWARD (FAR 52.212-2 or** **Section M)** **Continued**

(ii) UNACCEPTABLE (U): A rating of Unacceptable represents unsatisfactory rating due to not meeting acceptability criteria defined for “acceptable”.

(iii) NEUTRAL (N): A rating of neutral will be given to an offeror without a record of relevant past performance or in the event information on past performance is not available; the offeror may not be evaluated favorably or unfavorably on past performance.

## **2. Price**

(b) Options. The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.





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# Questions?



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## **CONTRACT ADMINISTRATION**

**MS. SUN HUI OK**  
**Contract Specialist**



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# Agenda

- Functions
- Post-award Conference
- KO vs. COR
- Performance Evaluation
- Exercise Option
- Claim, Dispute, Appeal







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# ***Administrative Functions (1 of 2)***

- Review New Contracts
- Conduct Post-Award Conference
- Appoint & Train
  - Contracting Officer's Representative (COR)
  - Ordering Officer
- Conduct Site Visits
- Negotiate and Issue Modifications







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## ***Administrative Functions (2 of 2)***

- Exercise Contract Options
- Resolve Claims, Disputes and Appeals
- Terminate Contracts
- Contract Closeouts



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# ***Post-award Conference (1 of 2)***

- Roles and responsibilities of personnel – KO (ACO), Contract Specialist, QAS, and COR
- Scope of Work (PWS or SOW)/ Drawings
- Routing of Correspondence
- Vehicle Registration
- Government Furnished Property





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# ***Post-award Conference (2 of 2)***

- Inspection
- Safety
- Stop Work
- Contract Modification
- Contract Termination
  - Termination for Convenience of the Government (T4C)
  - Termination for Default (T4D)
  - Termination for Cause (for commercial item)





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# ***Contracting Officer (KO) vs. COR***

- Only the KO is authorized to change the contract
- COR can't change:
  - Price
  - Quantity
  - Quality
  - Delivery



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# ***Contractor's Performance Evaluation***

- Inspection by COR or Quality Assurance Specialist
- Contractor's performance ratings:
  - USFK Form 173-R-E (monthly) for Service Contract
  - DD Form 2626 (monthly or periodically) for Construction Contract
- Letter of concern:
  - Cure Notice
  - Show Cause
- Contractor Performance Assessment Report System (CPARS)



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# ***Conduct Site Visit***

- Coordinate with Quality Branch
- Inform COR of visit
- COR may/may not inform the contractor
- Provide feedback to COR and Contractor
- File results of site visit in contract file





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# ***Exercise Contract Options***

- Verify option period/clauses
- Request recommendation from Requiring Activity
- Evaluate request and conduct market survey
- Issue preliminary written notice
- Prepare D&F and MFR for price analysis
- Issue/Execute/Release/Distribute
- Last Option: Notify COR to prepare PR&C if follow-on is required





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## ***Resolve Claims, Disputes and Appeals***

- Contractor submits claim
- Review of claim by KO and Legal
- Prepare/Issue KO's final decision
- Contractor accepts final decision, IF NOT:
  - Contractor files appeal
  - KO prepares Rules 4 File



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# Questions?



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## **POST PASS & DECAL**

**Ms. Pak, Nam Ye  
Customer Support Team**



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## AGENDA

- Procedures ( 0000 )
- Required Documents ( 000 000 00 )
- Force Protection Condition(FPCON) ( 0000 )
- Escort Privileges ( 0000 00 )
- Type of Post Pass & Decal ( 000 000000 00 )
- Sample Documents ( 0000 )





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# **PROCEDURES**

- Reference: USFK Regulation 190-7
- After Contract Award before one or two (for USFK Wide PASS & DECAL) months prior to Contract Start Date
- Contractor submit the required documents to the pertinent Contracting Officer Representative (COR) from the Requiring Activity (RA)
- COR gets an approval from the Sponsor in RA
- COR submits the complete document to Law & Order Office or USFK Provost Marshal Office
- Background Check based on FPCON Access Level
- Contractor receives Post Pass or Decal at PMO Office, Camp Kim
- After completion of contract and receipt the final payment, return the Post Pass & Decal to PMO Office, Camp Kim





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# **REQUIRED DOCUMENTS**

- Post Pass
  - Initial/Update
    - USFK Form 82-E
    - Copy of Korean ID Card
    - Copy of Current ID Card (only for to Update)
  - Renewal (Request extension with nothing change information)
    - Renewal Memorandum
    - Copy of Korean ID Card
    - Copy of Current ID Card





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## 411<sup>th</sup> Contracting Support Brigade

# **REQUIRED DOCUMENTS (Con't)**

- Decal (Vehicle Installation Access)
  - Initial/Update
    - Memorandum
    - USFK Form 195EK-E
      - Valid Vehicle Registration
      - Valid Vehicle Insurance
      - Copy of Current ID Card
    - Driver's License
  - Renewal (Request extension with nothing change information)
    - Renewal Memorandum
    - Copy of Korean ID Card
    - Copy of Current ID Card





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# ***FORCE PROTECTION CONDITION (FPCON)***

- Alpha (+)
- Bravo (+)
- Charlie (+)
- Delta (+)

Note: Required FPCON Level will be determined by  
Sponsor per Contract Requirements



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# ***ESCORT PRIVILEGES***

- Vehicles
- Personnel

Note: Required Escort Privileges will be determined  
by  
Sponsor per Contract Requirements





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### ***TYPE OF POST PASS***

- Installation USFK Form 37EK (ex: Hanmam Village)
- Area USFK Form 37EK (ex: Area II)
- Multi-Area USFK Form 37EK (ex: Area I and II)
- Eighth Army-Wide USFK Form 37EK (ex: Area I – IV)
- USFK-Wide USFK Form 37EK (ex: USFK Installation)

Note: Required number and type of Post Pass will be

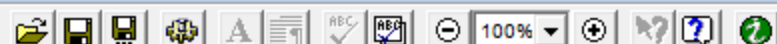
determined by Sponsor per required



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**APPLICATION FOR INSTALLATION/BASE PASS (USFK FORM 37-EK)**

(USFK REG 190-7)

(SEE PRIVACY ACT STATEMENT ON PAGE 2)

DATE

15 March 2011

**SECTION I - TO BE FILLED OUT BY SPONSOR AND APPLICANT (TYPE OR PRINT)**

1. NAME (LAST, FIRST, MIDDLE) Kim, Tae Hui				2. SEX <input checked="" type="checkbox"/> FEMALE <input type="checkbox"/> MALE		3. KID/SSN OR PASSPORT 123456-1234567	
4. DOB (YYYYMMDD) 12345678	5. HEIGHT 6'	6. WEIGHT 100 LB	7. HAIR Black	8. EYES Brown	9. GLASSES <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	10. POB (CITY/COUNTRY) Seoul, Korea	
11. ADDRESS & PHONE NO.							
11.a. CURRENT ADDRESS & PHONE NO. (ST NO., CITY & PROVINCE) Yongsan-Gu, Yongsan-Dong, 1 Ga Seoul, Korea				11.b. PERMANENT ADDRESS & PHONE NO. (ST NO., CITY & PROVINCE) Yongsan-Gu, Yongsan-Dong, 1 Ga Seoul, Korea			
12. ACCESS REQUIREMENTS (If USFK or EUSA-wide; Special processing required)							
12.a. ACCESS AREA Area I and II		12.b. FPCON (A,B,C,D) B		12.c. ESCORT PRIVILEGES Pers 3 Vehicle YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		12.d. HOURS 0730-1630	12.e. DAYS Mon-Fri
12.f. PASS TYPE <input checked="" type="checkbox"/> PERMANENT <input type="checkbox"/> SHORT TERM VISITOR				12.g. STATUS <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> RENEWAL <input type="checkbox"/> UPDATE			
13. SPONSOR INFORMATION							
13.a. SPONSOR (FULL NAME/RANK or GRADE) John Smith		13.b. SPONSOR SSN xxx-xxx-xxxx		13.c. SPONSOR ORG & PHONE NO. DPW, Yongsan, Tel: 724-xxxx			
14. JUSTIFICATION FOR PASS OR VISIT (ATTACH COPY OF KID CARD OR PASSPORT AND PREVIOUS PASS) (FPCON Level, escort authorization, Access Area, and days/hours of access must be addressed in justification)							



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### 14. JUSTIFICATION FOR PASS OR VISIT (ATTACH COPY OF KID CARD OR PASSPORT AND PREVIOUS PASS)

(FPCON Level, escort authorization, Access Area, and days/hours of access must be addressed in justification)

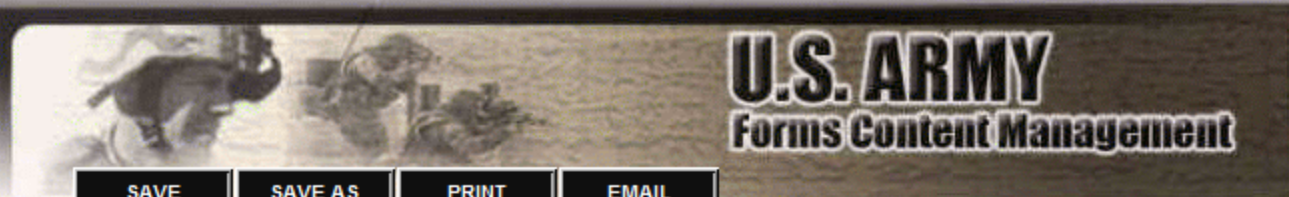
- a. AREA I and II POST PASS: As a contractor, the above listed individual is responsible for visiting Area I and II in order to perform the contract requirement.
- b. ESCORT PRIVILEGES: In order to perform her duties, Ms. Kim, Tae Hui must have escort privileges for Area I and II.
- c. 8 HOUR ACCESS: Performance work hours are Monday through Friday, between 0730 - 1630 per day.
- d. THREATCON LEVEL: Ms. Kim, Tae Hui is required to have THREATCON Level "B".

### SPONSOR STATEMENT OF UNDERSTANDING

I fully understand my responsibilities as a sponsor for the control of the person identified at the top of this application. All information submitted is true and correct to the best of my knowledge. I further understand that it is my responsibility to ensure that I notify the Installation Pass & ID



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**APPLICATION FOR USFK VEHICLE REGISTRATION DECAL**

For use of the form see USFK Reg 190-7, the proponent is USFK PMO

DATE

**1. APPLICANT**

NAME (Last, First, Middle)

Kim, Tae Hui

RANK/TITLE

Project Manager

SSN/KID NUMBER

123456-1234567

EMPLOYED BY

Korea Company

ADDRESS AND PHONE NUMBER

Yongsan-Gu, YongsanDong, 1-Ga, Seoul, Korea, Tel: xxx-xxxx

BUSINESS ADDRESS AND PHONE NUMBER IN KOREA

Kangnam-Ku, Yoeksam-dong, Tel: xxx-xxxx

**2. VEHICLE INFORMATION**

NOTE: SEE BELOW FOR DRIVERS INFORMATION REQUIREMENT

NAME OF OWNER

Kim, Tae Hui

ADDRESS OF OWNER

Yongsan-Gu, YongsanDong, 1-Ga

MAKE/YEAR OF VEHICLE

Opirus/2011

MOTOR NUMBER

XXXXXXXXXX

PLACE OF REGISTRATION

Seoul, Korea

LICENSE PLATE NUMBER

xxxxxx

BODY TYPE AND COLOR

xxxxxx

DATE OF ROK SAFETY INSPECTION

14 Mar 2011

NAME OF INSURANCE COMPANY

xxxxxxxxxx

POLICY NUMBER

xxxxxxxxxx

EXPIRATION DATE

14 Mar 2012

**3. REQUESTOR**

NAME AND RANK

John Smith

ORGANIZATION &amp; POSITION

DPW, Yongsan

DEROS

xxxxxx

BLDG NO. AND PHONE NO.

xxxxxxxxxx

SSN AND KID NO. OF REQUESTOR

xxx-xx-xxxx

REASON FOR DECAL

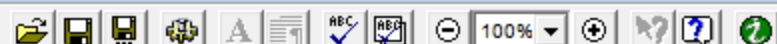
To perform the Contract No. xxxxx

CONTRACT EXPIRATION DATE

xx xxx xxxx

**4. FOR PROVOST MARSHAL USE ONLY**





U.S. ARMY

**U.S. ARMY**  
Forms Content Management

SAVE

SAVE AS

PRINT

EMAIL

XXXXXX

XXXXXXXXXX

XXX-XX-XXXX

REASON FOR DECAL

To perform the Contract No. xxxxx

CONTRACT EXPIRATION DATE

XX XXX XXXX

## 4. FOR PROVOST MARSHAL USE ONLY

VERIFIED BY

ORGANIZATION

SIGNATURE OF VALIDATING OFFICIAL

DECAL NUMBER

DATE ISSUED

EXPIRATION DATE

SIGNATURE CARD ON FILE

☐ YES☐ NO

PRINTED NAME, GRADE, AND TITLE OF ISSUING OFFICIAL

SIGNATURE OF ISSUING OFFICIAL

SIGNATURE

## PRIVACY ACT STATEMENT

1. AUTHORITY: Title 10 USC, 3012(g).
2. PRINCIPAL PURPOSE(S): The social security or identification card number is used as an additional means of identification of requestors and persons to whom vehicle decals are issued.
3. ROUTINE USES: The social security identification card or personal ID number provides an additional means of identifying and monitoring the number of vehicle decals requested by an individual and the number of vehicle decals held by an individual.
4. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON AN INDIVIDUAL NOT PROVIDING REQUIRED INFORMATION: Disclosure of social security or identification card number is voluntary, but failure to disclose may result in nonissue of a vehicle decal.

## CERTIFICATE

I fully understand my responsibilities as a requestor for the control of the person and vehicle described on the reverse side of this form. All information submitted is true and correct to the best of my knowledge. I further understand that it is my responsibility to ensure that I notify the vehicle registration section of a change of requestor prior to my DEROS as well as any misuse of the decal. I also understand that it is my responsibility to ensure that the vehicle decal is returned prior to my DEROS, upon expiration of the decal, or upon the sale of the vehicle. Failing to comply with these requirements may result in loss of my requestor privileges.

(Signature of Requesting Authority)

SIGNATURE



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**411<sup>th</sup> Contracting  
Support Brigade**



# Questions?



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Command

U.S. Army Contracting Command

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## **411<sup>th</sup> Contracting Support Brigade**

# **Wide Area Work Flow (WAWF)**

**175<sup>th</sup> Finance**

**Ms. Hong-Heyliger, Seo Youn  
Accounting Technician,**



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

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# ***The 175<sup>th</sup> Financial Management Center***

Presents:

*Wide Area Workflow (WAWF) For Vendors*

Presented by :

Hong-Heyliger, Seo Youn

Accounting Technician

# Wide Area Workflow (WAWF) Topics

- What is WAWF
  - Definition
  - FAR Clause
  - User Benefits
- How WAWF Works
  - Document Routing
  - Document Flow
  - Types of Receiving Repo
- WAWF Vendor Registration
- myInvoice
- References





# WAWF Eliminates Paper from the Acquisition Process...

- WAWF stands for **Wide Area Workflow**
- An interactive web-based application that enables:
  - Vendors to electronically submit invoices and receiving reports,
  - Receiving Activities to inspect, accept, receive, and submit electronically. <sup>171</sup>





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## 411<sup>th</sup> Contracting Support Brigade

### **Why WAWF ?**

- It's the Law
  - Mandated by Public Law: Section 1008 of National Defense Authorization Act of FY 2001
- DFARS Clause 252.232-7003 (DFARS 232.7004)
  - Requires electronic invoicing/receiving reports
  - Requires electronic supporting documentation
- Army Mandated Korea-wide!
  - Effective 1 October 2010, 175th FMC will no longer accept paper copies of manual receiving reports





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**Support Brigade**

## ***WAWF Benefits***

- Ability to submit documents electronically in compliance with public law
- Global Accessibility
- Eliminates Lost or Misplaced Documents
- Accuracy of Documents
- Secure & Auditable Transactions
- Enables Your Organization to take Maximum Benefit of Discounts
- Enables Timely & Accurate Payments
- Less re-keying and higher data accuracy



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SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER	PAGE 1 OF
2. CONTRACT NO. N0024404F5010		3. AWARD/EFFECTIVE DATE	4. ORDER NUMBER	5. SOLICITATION NUMBER	6. SOLICITATION ISSUE DATE
7. FOR SOLICITATION INFORMATION CALL:			8. TELEPHONE NUMBER (No collect calls)		9. OFFER DUE DATE/LOCAL TIME
10. ISSUED BY		11. CODE	12. DISCOUNT TERMS		
FLEET AND INDUSTRIAL SUPPLY CENTER 937 N HARBOR DRIVE San Diego, CA 92132-0008		N00244			
13. DELIVER TO		14. ADMINISTERED BY		15. PAYMENT WILL BE MADE BY	
NADEP North Island San Diego, CA 92135-7050		SEE BLOCK 9		DFAS SAN DIEGO CA 9123-1848	
16. CONTRACT/ORDER OFFEROR		17. FACILITY		18. CODE	
CACI CHANTILLI VA 22204-1234		1M3W0		N68688	

# ed Through WAWF s & Cage Codes

## Create New Document

\* = Required Fields, Date = YYYY/MM/DD

Contract Number Delivery Order CAGE Code / Ext. Pay DoDAAC

N0024404F5010 1M3W0 N68688

Issue Date IssueBy DoDAAC Admin DoDAAC \* InspectBy DoDAAC / Ext. Mark For Code / Ext.

12 04 04 04 04 04

Ship To Code \* / Ext. Ship From Code / Ext. LPO DoDAAC \* / Ext.

04 04 04 04 04 04

Document Selected:

Invoice and Receiving Report (Combo) Destination Inspection / Destination Acceptance

Continue Return Reset Page Help

Know DODAAC???

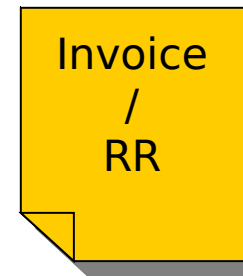
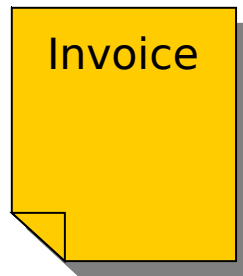
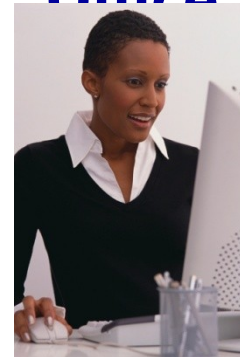


# Stand-Alone Invoice Workflow

**Contractor**



**Pay  
Office**



**\*Invoice Travels directly to Paying Office**



## Invoice 2-in-1 Workflow

**Contractor**



**Inspector  
(Optional)**

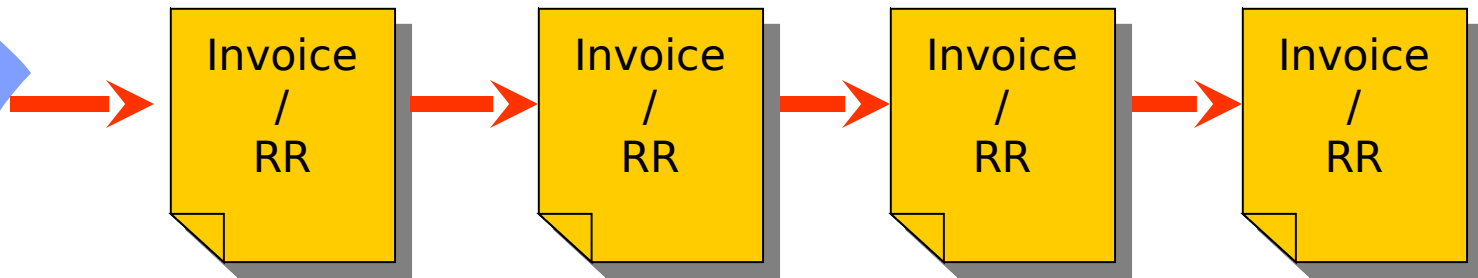
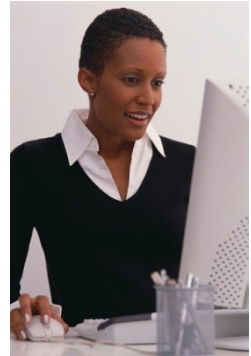


**Acceptor**



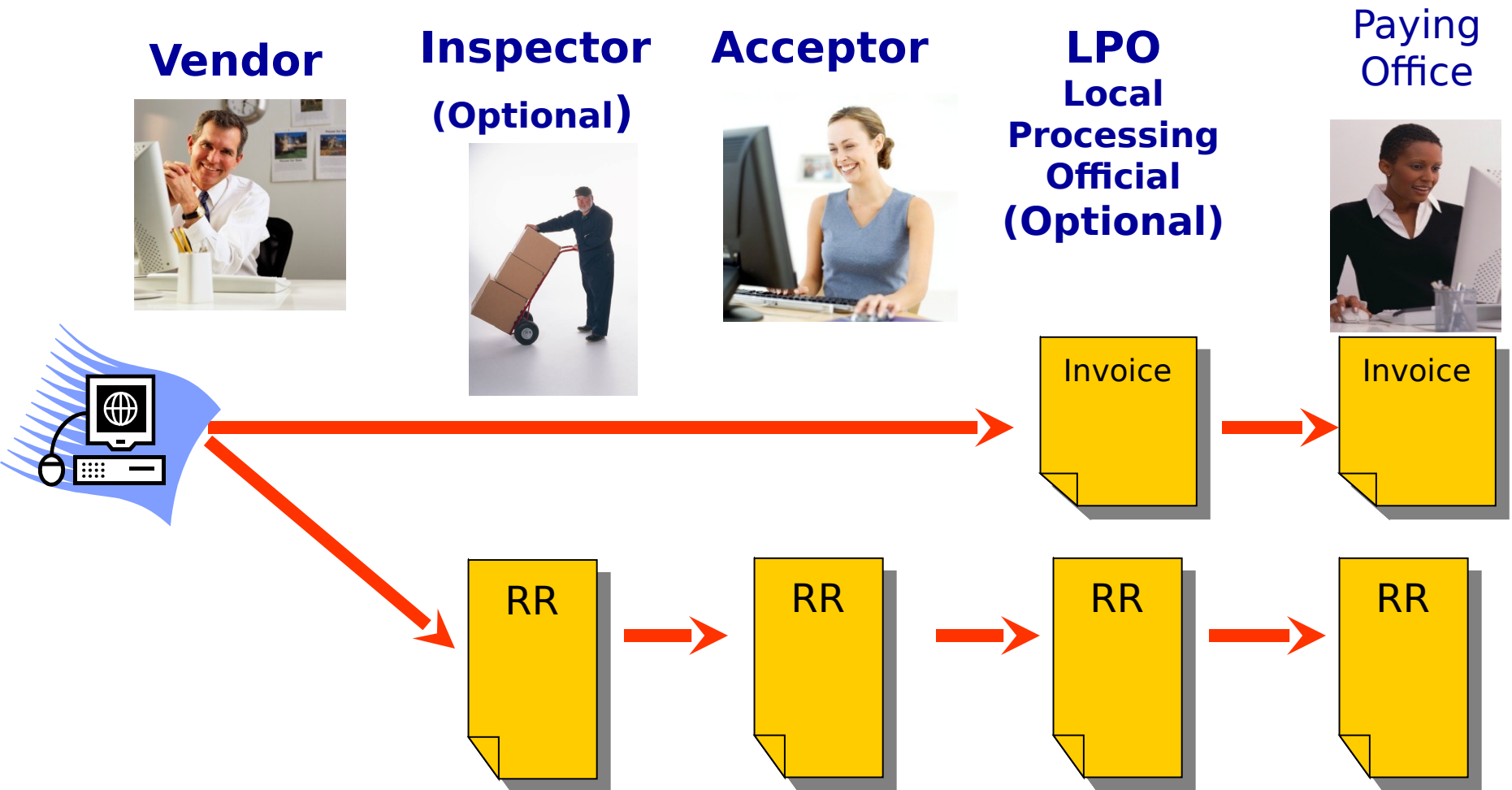
**LPO  
Local  
Processing  
Official  
(Optional)**

**Paying  
Office**



**\*Invoice and Receiving Report Travel as One Document**

## Combo (Invoice/RR) Workflow



**\*\*Invoice and Receiving Report Travel as 2 Separate Documents**

## WAWF References

### WAWF User Tools and Guide :

<http://www.dfas.mil>

> Contract/Vendor Pay > Electronic Commerce > WAWF > Vendor Tools

\* WAWF Vendor “Getting Started” Guide (Korean Translation Version 5.0) is available now in the website.

- WAWF User Training Website:  
<https://wawftraining.eb.mil>

- WAWF Production Website:  
<https://wawf.eb.mil>

## WAWF References

- Local WAWF Help Desk: 0800-1700  
Email: [drowawf175fmc@korea.army.mil](mailto:drowawf175fmc@korea.army.mil)  
DSN 315-723-4591  
COMM 0505-723-4591
- Stateside WAWF Help Desk for Vendor  
Email: [cscassig@csd.disa.mil](mailto:cscassig@csd.disa.mil)  
Phone: 1-801-605-7095

# *WAWF Registration - Vendor*

**Presented by : Hong-  
Heyliger, Seo Youn  
Accounting  
Technician**



# WAWF Registration for Vendors

<https://www.wawf.eb.mil>

## Wide Area Workflow 5.0

### Notice

You are accessing a U.S. Government (USG) information system (IS) that is provided for USG authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

The USG routinely intercepts and monitors communications occurring on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.

At any time, the USG may inspect and seize data stored on this IS.

Communications using, or data stored on, this IS are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG-authorized purpose.

This IS includes security measures (e.g., authentication and access controls) to protect USG interests—not for your personal benefit or privacy.

Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

### Notice

Wide Area Workflow is best experienced at a screen resolution greater than 1024 x 768.

### WARNING!

Please DO NOT use the browser BACK BUTTON within the WAWF application.

The use of the browser's BACK BUTTON is not supported within the WAWF application when completing electronic forms.

Use of this button will cause the loss of data not yet saved to the server and will result in the application not performing as intended.

DO NOT use the backspace key in any uneditable field, as this will function as the back button.

Where they exist, use the PREVIOUS or CANCEL buttons to return to a previous page within the WAWF application.

The security accreditation level of this site is Unclassified FOUO and below.

Do not process, store, or transmit information classified above the accreditation level of this system.



Accept

**Click on "Accept" button.**

Click on “Registration” under New User?

# Wide Area Workflow 5.0

[Home](#)

## Login to WAWF

User ID \*

[Forgot your User ID?](#)

Password \*

[Forgot your Password?](#)

Login

\* Asterisk indicates required entry.

## Certificate Login to WAWF

Certificate Login

## New User?

[Registration](#)

[Pre-Registration: Vendor Getting Started Help](#)

[Pre-Registration: Instructions for Agencies and Services New to WAWF](#)

[Machine Setup](#)

## Help

[Web Based Training](#)

[What's New](#)

[Functional Information](#)


[Web Services for WAWF](#)

[Group Administrator Lookup](#)

[Active DoDAACs & Roles](#)

[Active CAGEs & Roles](#)

## System Messages



Help

[Security & Privacy](#)

[Accessibility](#)

[Vendor Customer Support](#)

[Government Customer Support](#)

[FAQ](#)

[Site Index](#)

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# Select Radio Button for User ID/Password and Vendor

## Wide Area Workflow 5.0.1

Home

### Registration

User Authentication Type >>

---

How will you be accessing WAWF? \*

- ☒ User ID \ Password
- ☐ Common Access Card
- ☐ Software Certificate

What Roles will you be registering for? \*

- ☒ Vendor
- ☐ Government

\* Asterisk indicates required entry.

---

Next

Help

Click the Edit link next to User Profile

## Wide Area Workflow 5.0

[Home](#)

### Registration

[User Authentication Type >>](#) [Data Capture >>](#)

#### User Profile \* [\(Edit\)](#)

First Name	Last Name	Commercial Telephone	DSN Telephone	Organization	Email Address	Title	Rank/Grade
------------	-----------	----------------------	---------------	--------------	---------------	-------	------------

#### User Authentication \* [\(Edit\)](#)

User ID	Password
---------	----------

#### User Security Questions \* [\(Edit\)](#)

Security Question	Security Answer
-------------------	-----------------

#### Vendor User Roles \* [\(Add\)](#)

#### Administrative User Roles \* [\(Add\)](#)

\* Asterisk indicates required entry.

[Submit](#)

[Previous](#)

[Help](#)

Enter required data and click Save

## Wide Area Workflow 5.0

Home

### Registration - Edit User Profile

First Name \*

Last Name \*

Commercial Telephone \*

DSN Telephone

Organization \*

Title \*

Email Address \*

Confirm Email \*

Rank/Grade

\* Asterisk indicates required entry.

Save

Cancel

Help



# Enter User ID and Password by following the rules

## Wide Area Workflow 5.0.1

Home

### Registration - Edit Authentication

---

#### User ID Rules

- Minimum 8 characters
- May contain ONLY the following special characters ~ ! # \$ ^ \_ { }
- Must not already be registered in WAWF.

User ID \*

#### Password Rules

- Minimum 8 characters
- Must contain at least 1 capital letter
- Must contain at least 1 lower case letter
- Must contain at least 1 number
- Must contain at least 1 special character
- Cannot contain consecutive characters (abc or cba)
- Cannot contain repeating characters (aa, bb, etc)
- Cannot contain the same character more than twice
- Entered passwords must be different from last 10 passwords used
- Cannot be changed within 24 hours

New Password \*

New Password Confirmation \*

\* Asterisk indicates required entry.

---

Save

Cancel

Help

# Enter Edit Security Questions

## Wide Area Workflow 5.0.1

Home

### Registration - Edit Security Questions

Answers might be obtained via googling, blogs, personal websites, genealogy charts, online social networks (facebook, myspace, etc), high school website, picture sites (flickr, photobucket, shutterfly), online phone books, reverse phone look-ups, and other online resources.

WAWF suggests picking unique security questions/answers which cannot be looked up via the aforementioned means.

Security Question 1 \*

Where is your high school located? ▼

Security Question 1 Answer \*

Security Question 1 Answer Confirmation \*

Security Question 2 \*

Where is your high school located? ▼

Security Question 2 Answer \*

Security Question 2 Answer Confirmation \*

Security Question 3 \*

Where is your high school located? ▼

Security Question 3 Answer \*

Security Question 3 Answer Confirmation \*

\* Asterisk indicates required entry.

Save

Cancel

Help

# Add Admin. Role first. Once activated, add Vendor Role or have other users enroll as Vendor Roles.

## Wide Area Workflow 5.0.1

[Home](#)

### Registration

User Authentication Type >> Data Capture >>

#### User Profile \* [\(Edit\)](#)

First Name	Last Name	Commercial Telephone	DSN Telephone
------------	-----------	----------------------	---------------

#### User Authentication \* [\(Edit\)](#)

User ID	Password
soyonhong	*****

#### User Security Questions \* [\(Edit\)](#)

Security Question	Security Answer
What is your favorite color?	*****
Where is your high school located?	*****
What is your best friend's name?	*****

#### Vendor User Roles \* [\(Add\)](#)

#### Administrative User Roles \* [\(Add\)](#)

\* Asterisk indicates required entry.

[Submit](#)

[Previous](#)

[Help](#)

# Click Accept

Home

## Registration - View & Accept Information System User Agreement

### STANDARD MANDATORY NOTICE AND CONSENT PROVISION FOR ALL DOD INFORMATION SYSTEM USER AGREEMENTS

By signing [or clicking-through] this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems:

You are accessing a U.S. Government (USG) information system (IS) (which includes any device attached to this information system) that is provided for U.S. Government authorized use only.

You consent to the following conditions:

The U.S. Government routinely intercepts and monitors communications on this information system for purposes including, but not limited to, penetration testing, communications security (COMSEC) monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counter-intelligence (CI) investigations.

At any time, the U.S. Government may inspect and seize data stored on this information system.

Communications using, or data stored on, this information system are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any U.S. Government-authorized purpose.

This information system includes security measures (e.g., authentication and access controls) to protect U.S. Government interests--not for your personal benefit or privacy.

Notwithstanding the above, using an information system does not constitute consent to personnel misconduct, law enforcement or counterintelligence investigative searching or monitoring of the content of privileged communications or data (including work product) that are related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Under these circumstances, such communications and work product are private and confidential, as further explained below:

Nothing in the User Agreement shall be interpreted to limit the user's consent to, or in any other way restrict or affect, any U. S. Government actions for purposes of network administration, operation, protection, or defense, or for communications security. This includes all communications and data on an information system, regardless of any applicable privilege or confidentiality.

The user consents to interception/capture and seizure of ALL communications and data for any authorized purpose (including personnel misconduct, law enforcement, or counterintelligence investigation). However, consent to interception/capture or seizure of communications and data is not consent to the use of privileged communications

Accept

Previous

Help

## E-mail Notifications

- ✓ The Confirmation of registration screen displays.
- ✓ You will receive the first e-mail containing your User ID and your Role to notify the registration is submitted.
- ✓ In a few days, you will receive the second e-mail to notify your account has been activated by customer service center for Admin. Role or by your administrator for Vendor Role.
- ✓ IF not, please contact Customer Service for support.





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## 411<sup>th</sup> Contracting Support Brigade



### ***myInvoice***

- myInvoice is a web-based application developed for contractors to obtain the status of their invoices.
- Government users can also use myInvoice to obtain the status of vendor's invoices.
- In addition to querying data on the screen, users can download myInvoice information for further analysis.





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# 411<sup>th</sup> Contracting **myInvoice Home Page**

https://myinvoice.csd.disa.mil/index.html - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Reload Print Mail News RSS Feeds

Address https://myinvoice.csd.disa.mil/index.html Go Links DFAS Infoweb Timekeeping

Google Search 0 blocked ABC Check AutoLink AutoFill Options

Thursday, April 06, 2006

**myInvoice**

**Home Instructions News F.A.Q. Links**

- [Log-In](#)
- ["How to" Instructions](#)
- [Government Registration](#)
- [Vendor Registration](#)
- [Foreign Vendor Registration](#)

In order to be compliant with our internal security requirements, it is suggested that S...  
If you do not have a Sun Java plug-in on your PC, you will be prompted to install versi...

**Check out the "How to" Instructions link or Instructions tab for Registration instructions, Java tips and download links.**

**Go To: <https://myinvoice.csd.disa.mil//index.html>**

start De... 2 I... 10 ↑ CA... Mic... 2 M... C:\... Internet 4:13 PM



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# Instructions

## 411<sup>th</sup> Contracting

Address: <https://myinvoice.csd.disa.mil/GenInfo.html> - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Reload Home Search Favorites

Address: <https://myinvoice.csd.disa.mil/GenInfo.html> Go Links DFAS Infoweb TimeKeeping

Google Search 0 blocked Check AutoLink AutoFill Options

Thursday, April 06, 2006

**myInvoice**

Home Instructions News F.A.Q. Links

**Instructions**

**Registration Instructions**

- o [U.S. Vendor](#) (MS Word)
- o [Foreign Vendor](#) (MS Word)
- o [Government User](#) (MS Word)

**Java Plug-in**

- o [Java Instructions](#) (MS Word)
- o [Current Sun Java Download](#)
- o [Download J2RE Sun Java Plug-in 1.5.0\\_02](#)

**How to Change Your PIN** (MS Word)

**How to Retrieve Reports** (MS Word)

**How to Save Reports to a Spreadsheet** (MS Word)

**How to Save Reports to a Comma Delimited File** (MS Word)

**File Layouts**

- o [File Layout for Government Users](#) (MS Excel)
- o [File Layout for Vendors](#) (MS Excel)

**Templates**

- o [Spreadsheet Template for Vendors](#) (MS Excel)
- o [Spreadsheet Template for Government Users](#) (MS Excel)

**Reason/Remark Codes**

- o [MOCAS Reason and Remark Codes](#)
- o [Interest](#)
- o [Adjustments](#)

**Registration, Java Plug-in, and Report/Query instructions are provided on this page along with the MS Excel template and the MOCAS Reason and Remark Codes.**





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# myInvoice Home Page

## 411<sup>th</sup> Contracting Support Brigade

https://myinvoice.csd.disa.mil/index.html - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites AutoLink AutoFill Options

Address https://myinvoice.csd.disa.mil/index.html Go Links DFAS Infoweb TimeKeeping

Google Search 0 blocked Check AutoLink AutoFill Options

Thursday, April 06, 2006

**myInvoice**

**Home Instructions News F.A.Q. Links**

- [Log-In](#)
- ["How to" Instructions](#)
- [Government Registration](#)
- [Vendor Registration](#)
- [Foreign Vendor Registration](#)

In order to be compliant with our internal security requirements, it is suggested that Sun Java plug-in version 1.4.2\_08 or higher be used with myInvoice. If you do not have a Sun Java plug-in on your PC, you will be prompted to install version 1.5.0\_02.

**After visiting the Instructions page, select the appropriate Registration form or Log-in if you have already registered.**

start De... 2 I... 10 f... CA... Mic... 2 M... C:\... Internet 4:13 PM

# *Questions?*







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## **411<sup>th</sup> Contracting Support Brigade**

# **U.S. Government Contracts and Fraud in Korea**

**MR. B. JOSHUA PAK**  
**Chief, Customer Support Team**



U.S. Army Expeditionary Contracting  
Command

U.S. Army Contracting Command

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### 3 Take-Aways

- Many fraud issues in Korea are a result of different cultural views and understandings of what it means for contract interactions to be “fair.” There are two views of “fairness” – 1) “Fairness in Ground Rules” and “Fairness in Circumstance”
- When you enter into a U.S. Government Contract, ***you practically agree to “Fairness in Ground Rules”***
- If you have ANY problem with contract performance, ***do not attempt to fashion a ‘fair’ solution under the circumstances without asking the KO first! Your KO-unapproved ‘solution’ may be viewed as a criminal act of fraud!!!!!!***



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## 411<sup>th</sup> Contracting Support Brigade



# Agenda

- Cultural Views of “Fairness”
- Understanding how U.S. Government Contracts incorporate the “Fairness in Ground Rules” View
- Fraud in U.S. Government Contracts
- Bribery
- Gifts







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# Understanding Culture: What is 'Fairness'?

- What is a 'fair' legal system?
  - Karl "Max" Weber – German Sociologist and Economist
  - Weber and the Sociology of Law
    - Cultural Norms and Civil Society define 'fairness' in all interactions between individuals – including economic interactions
    - *Contextualized* Legal Judgments ('fairness' determined by the particular situations) vs. *Applying* Pre-Existing Legal Principles ('fairness' determined by applying the 'ground rules').
- Fairness in the American culture tends to be closer to *applying* pre-existing legal principles or "rules" – that is 'fair'...
- Fairness in Korean culture tends to be closer to *contextualized* legal judgments of all facts in that situation – that is 'fair'...



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411<sup>th</sup> Contracting

# The U.S. Government Legal View of Contracts

- Fairness is achieved by setting common ‘ground rules’ up front, and then you apply those agreed-to rules to each situation, *regardless of the actual result of the rules in that situation...*
  - This view “flows down” to the American understanding of what is ‘fair’ and ‘not fair’ in U.S. government contracts!
- U.S. Government understanding of ‘fairness’ in government contracts is to **set the ‘ground rules,’** and those rules are then applied – **strictly - in all circumstances.**
  - Let us call this view “Fairness in Ground Rules”



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## Korean Perspective?

**“So far as I know the Korean law does not punish or take into consideration such actions as bribery if the amount is reasonable.”**

I do not wish to deny the fact that I provided each for lunch a beverage. I can not agree with your judgment that such an act is so wrong as to deserve 3 years of disbarment. First, I would like to request that you look into the Korean commercial trade customs and mores. In Korea, it is very common to have lunch or dinner to wish each other and feeling that has developed during the trade and also to make many future trades with the subcontractors. In the case that it is not possible to have lunch or dinner together, then sometimes the amount equivalent to this meal is given in appreciation. Beyond the question of whether such action is right or wrong, I must admit that it is hard to ignore such actions as it is a reality in this commercial trade.

So far as I know the Korean law does not punish or take into consideration such actions as bribery if the amount is reasonable.

You have also stated that I have provided other unspecified payments and have labeled me as a criminal, but I did not give the money to them. There is a need to distinguish expressions of appreciation from providing bribe as a goal of benefit in return.

I have been working at the current position for 3 years and have been trading with K.O.A. for over 2 years and so also in a line of duty. Therefore, I am not in the position, financially and psychologically, to provide an undue bribery as you claim.

I do not feel that it is right to accuse me of bribery under such pretenses. Finally, to support my statement, I am enclosing a copy of the certificate as shown at P.O. Box 300000 from the Department of State.

WITNESSETH that I, the undersigned, being duly sworn, depose and say that I am a person who would provide bribery for my own profit and in judging whether I have committed act deserving 3 years of disbarment.

**Korean Contractor,  
Debarred 3 years for Bribery**



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# ***The Korean Legal View of Contracts***

- Fairness is achieved by taking all facts into consideration and making a *contextualized* legal judgments as to *what is the most 'fair' result under those specific circumstances...*
  - This cultural understanding “flows down” to the Korean understanding of what is ‘fair’ and ‘not fair’ in contracts!
- The initial contract and its ‘ground rules’ may not necessarily result in what is most ‘fair’ in the specific situation – really the contract is more like ‘guidance’ that can be adjusted...
  - Let us call this “Fairness in Circumstance”



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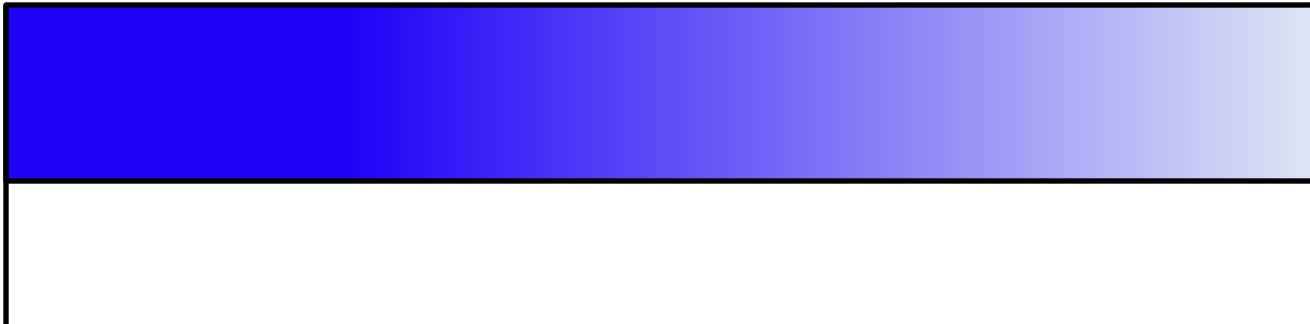
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# Comparative Understanding of Contract 'Fairness'

- **Important Point 1:** One understanding of 'fairness' is not **theoretically** '**more correct**' than the other...
- Let's visualize this discussion of contract 'fairness'...



**Fairness in Ground Rules**

**Fairness in Circumstance**

- **Important Point 2:** When you enter into a U.S. Government Contract, **you practically agree to** "**Fairness in Ground Rules**"



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# So what are some of the U.S. 'ground rules'?

Contracting Officer is the 'referee':

- ONLY the KO has authority to change your contract rules...
- Is this 'fair'? Depends on your view of 'fairness'!
- U.S. government view – need one person to know the rules and apply them fairly and equally in all situations...

• Competition is 'fair' if the 'ground rules' are followed –

- Each contract competition is a **self-contained**, i.e., we will not consider the previous contract relationship, except as specifically allowed for in the solicitation (e.g. 'past performance').
- Attempts to 'influence' the competition personnel are VERY BAD – and could be viewed as a CRIMINAL act of BRIBERY (e.g., "wine and dine").



Note how this differs from a 'contextual' view that 'wine and dine' in the context of large amounts of money, is not bad – in



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## ***Fraud in U.S. Government Contracts***

- Fraud may attach when a Kr ***intentionally disregards ANY ground rule of the contract without getting KO approval!***
  - Compare 'Breach of contract,' in which the contractor tells the KO ahead of time that they cannot perform in accordance with the contract, BUT
  - Rises to 'Fraud,' when the contractor doesn't tell the KO and fashions a 'fair solution' that violates the requirements of the contract, even though they know their action is not in conformance with the contract rules...
- ***Important Point 3:*** If you have ANY problem with contract performance, ***do not attempt to fashion a 'fair' solution without asking the KO first! Your KO-unapproved 'solution' may be viewed as a***



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## ***Example: Is there Fraud here?***

- FFP Contract for APS Back-ups, model A1, cost \$360/ea.
- After award, APS discontinues model A1.
- APS makes A2 at \$330, but since new, contractor spends an average of \$20/ea in 'time' to get them, and contractor pays \$20/ea for expedite delivery (total contractor cost: \$370 each)
- Contractor provides A2 APS Back-ups to the unit, and the delivered models are performing well.
- The unit is VERY HAPPY with the A2 APCs.
- The contractor invoices delivery of A2 APCs at a cost of \$370/ea.
- ***Is this fraud? What would the 'Fairness in Circumstance' say?***
- 'Fairness in Ground Rules' View: This is fraud.
  - First the contractor promised A1 and delivered A2 – product substitution.



Second, because this was an FFP contract, he is only entitled to

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# Bribery in U.S. Government Contracts

- **Bribery defined:** *Direct or indirect* provision of ***anything of value*** to government personnel with the **intent to influence any official government act (including contract award or administration)** of government contracts is ***bribery***.
  - 18 U.S.C. 201
  - Not just money – anything of value (“gifts,” “promises,” “sex,” “wine and dine,” etc.)
- Criminal act for proof “beyond a reasonable doubt,” but can suspend for “adequate evidence” and debar for “preponderance”
- APPEARANCE MATTERS!!!!!!!
- This is a “ground rule” that you **must** understand, and violations go straight to the heart of the U.S. “Fairness in Ground Rules” view...



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# **Contractor Gifts to Government Personnel**

- Gift = anything of value that exceeds \$20, or \$50/year...
- **Government Personnel, Generally:** Under JER, cannot accept single gifts worth more than \$20, and cannot accept more than \$50 in gifts per year from the same source.
- **411<sup>th</sup> CSB Personnel (including CORs):** KOs/CSs/CORs and any other acquisition personnel **cannot accept ANY gift, from ANY contractor. Period.**
- **Government Personnel Solicits?** REPORT ASAP



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etc. report? **YOU and YOUR COMPANY** are at



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### 3 Take-Aways

- Many fraud issues in Korea are a result of different cultural views and understandings of what it means for contract interactions to be “fair.” There are two views of “fairness” – 1) “Fairness in Ground Rules” and “Fairness in Circumstance”
- When you enter into a U.S. Government Contract, ***you practically agree to “Fairness in Ground Rules”***
- If you have ANY problem with contract performance, ***do not attempt to fashion a ‘fair’ solution under the circumstances without asking the KO first! Your KO-unapproved ‘solution’ may be viewed as a criminal act of fraud!!!!!!***



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# Questions?



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## **QUESTIONS AND ANSWERS**

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